



IN PARTNERSHIP WITH The Counties of Amelia | Buckingham | Charlotte | Cumberland
Lunenburg | Nottoway | Prince Edward

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<https://us06web.zoom.us/j/88949453750?pwd=VFJxWDJZMlU4UjJ4T2pJbU1J4bHAxZ7z09>



Meeting Agenda

Commonwealth Regional Council
Wednesday, July 19, 2023 9:00 a.m.

Commonwealth Regional Council Conference Room, 200 Heartland Road, Keysville, VA

Tour of the new office space & refreshments

- I. Welcome & Call to Order.....Chairman
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Minutes of June 21st Council Meeting, (pg 1).....Council Members
- V. Treasurers' Report – June/July Financial Statements, (pg 8).....Treasurer Miles
- VI. Report of Officers, Committees & Executive Director
 - A. Chairman's Report.....Chairman
 - B. Executive Director's Monthly Activities Report, (pg 14)
- VII. Scoping the Future – Discussion of Innovative/Regional Ideas, (pg 15).....Council Members
- VIII. Old BusinessChairman
 - A. Staff Monthly Project Reports
 - 1) Update on Regional Emergency Planning Activities, (pg 16) Todd Fortune
 - 2) Update on Watershed Implementation Plan (WIP) Phase III (pg 17) Melody Foster
 - 3) Update on Prince Edward Access Road Project, (pg 18) Melody Foster
 - 4) Update on Nottoway Comprehensive Plan Update (pg 19) Todd Fortune
 - 5) Update on Charlotte County Comprehensive Plan Update (pg 20) Lauren Jones
 - 6) Update on CRC Affordable Workforce Housing Development Program, (pg 21) Lauren Jones
 - 7) Update on GOVAR3 Entrepreneurship & Innovation Implementation, (pg 22) Lauren Jones
 - 8) Update on Kenbridge and Charlotte County ESHP Projects, (pg 23) Lauren Jones
 - 9) Update on VATI Grant for Cumberland, Lunenburg & Prince Edward, (pg 25) Todd Fortune
 - 10) Update on Drakes Branch Admin – SLFRF Funds Projects, (pg 27) Melody Foster
 - 11) Update on Drakes Branch Building Acquisition Project, (pg 28) Todd Fortune
 - 12) Update on Blackstone Armory-Environmental Cleanup Project, (pg 29) Todd Fortune
 - 13) Update CRC Regional Hazard Mitigation Plan Update, (pg 30) Todd Fortune
 - 14) Update on SEED Innovation Hub Project, (pg 31) Lauren Jones
 - 15) Update on New Regional Economic Development Organization (REDO) Grant, (pg 32) Melody Foster
 - 16) Council Member Comments
- IX. New BusinessChairman
 - A. Staff Reports
 - 1) Update on Grant Writing, (pg 33) Lauren Jones
 - 2) Status - EDA Notification - Request for EDA Local Technical Assistance Funds, (pg 36) Melody Foster
 - 3) Notification of CRC Eligibility for Southeast Crescent Regional Commission, Local Development District (LDD) grant funds (annual), (pg 37) Melody Foster
 - 4) Council Member Comments
- X. Commonwealth Intergovernmental Review Process, (pg 39)
- XI. Other Business
- XII. Council Member Comments
- XIII. Adjourn – Next Meeting Date – Wednesday, August 16, 2023 –
CRC Office, Heartland Industrial Park

COMMONWEALTH REGIONAL COUNCIL
200 Heartland Road
Keysville, VA 23947 | 434-392-6104 PHONE
www.virginiashartland.org

**Commonwealth Regional Council
Prince Edward County Board Room
Farmville, Virginia
June 21, 2023**

Welcome & Call to Order

The Chairman, Mr. Emert, called the meeting to order at 9:00 a.m.

Invocation and Introductions

Mr. Emert gave the invocation and led the group in reciting the Pledge of Allegiance to the American flag.

ROLL CALL**MEMBER REPRESENTATIVES****PRESENT****ABSENT**

Amelia:

Mr. Dexter Jones

*Mr. David Felts

Mr. Dexter Jones

*Mr. David Felts

Buckingham:

Mr. Thomas Jordan Miles, III

*Mr. Karl Carter

*Mr. Karl Carter

Mr. Thomas Jordan Miles, III
(Treasurer)

Charlotte:

Mr. Gary Walker

*Mr. Walt Bailey

Mr. Gary Walker
(Vice Chairman)

*Mr. Walt Bailey

Cumberland:

Mr. Brian Stanley

*Ms. Stephany Johnson

Mr. Brian Stanley

*Ms. Stephany Johnson

Lunenburg:

Mr. Mike Hankins

*Ms. Taylor King

Mr. Mike Hankins
(Secretary)

*Ms. Taylor King (V)

Nottoway:

Mr. Sherman Vaughn

Mr. Sherman Vaughn

**VACANT

** VACANT

Prince Edward:

Mr. David Emert

*Dr. Odessa Pride

Mr. David Emert
(Chairman)

*Dr. Odessa Pride

Non-Member Representatives:

SVCC:

****Mr. Keith Harkins**

****Mr. Keith Harkins**

Longwood University:

****Ms. Sheri McGuire**

****Ms. Sheri McGuire**

Hampden-Sydney College:

****VACANT**

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NOTE: *Denotes Alternates

****Denotes Non-Voting Member Attending**

Member County Administrators Present

Mr. Dan Witt, Charlotte County

STAFF

Ms. Melody Foster, Executive Director

Mr. Todd Fortune, Deputy Director

Ms. Lauren Jones, Regional Planner

GUESTS:

Tony Matthews, Kenbridge Town Manager

Gregg Zody, Nottoway County Planning and Economic Development Director

Ashley Atkins-Austin, Farmville's Interim Director of Community Development (V)

(V) Denotes attendees who participated virtually.

Approval of Minutes of May 17, 2023 Council Meeting:

Mr. Hankins moved and Mr. Vaughan seconded to approve the minutes as presented. Motion carried.

Treasurer's Report:

March/April: Mr. Emert gave the report in Mr. Miles' place. He stated that he reviewed the financial report and found everything to be in order. Mr. Walker moved and Mr. Hankins seconded to approve the Treasurer's Report as presented. Motion carried.

Report of Officers, Committees & Executive Director:

Chairman's Report: There was none.

Executive Director Monthly Activities Report: Ms. Foster stated that a report was included in the Council packet. She stated that she attended and provided comments at VDOT/Commonwealth Transportation Board Spring Public Input Meeting in Lynchburg, VA. Ms. Foster stated that she met with Delegate Wright and Mr. Hankins to discuss the CRC services and discuss projects in the CRC region. Ms. Foster stated that a large portion of her time this month was lining up things for the office move to the Heartland Building in the Keysville Industrial Park. She reminded everyone that we will be moving the end of the month.

Appointment of CRC Secretary: Mr. Emert stated that Mr. Bowen resigned as representative and chairman of the Nottoway County Board of Supervisors. Once he resigned, he automatically resigned from the CRC Council also. Mr. Bowen served as Secretary on the Council. Mr. Emert stated that the

Council will need to select a new representative to serve in this position. Mr. Emert moved and Mr. Jones Seconded to appoint Mr. Hankins as Secretary. Motion carried.

Adoption of CRC FY23-24 Budget: The Chairman, Mr. Emert, gave the budget report in Mr. Miles' absence. Mr. Emert stated that a CRC budget for FY 2023-2024 was included in the Council packet. He noted that the budget is balanced, and some revenue sources – local member investments, state funding through the Regional Cooperation Act, and funding from VDOT and DEQ – would remain flat while project funding is projected to be higher than for the current fiscal year. Ms. Foster went over a summary of the budget. Ms. Foster stated that there were some increases in expenses. We will be adding one new staff position for a Finance Director. Another additional cost that was added to the budget was managed IT services. Overall, the budget projects a net income for the fiscal year of \$14,488. The CRC's fund balance is projected to be more than \$900,000 for the current fiscal year, and the FY 2023-2024 budget projects a cash fund balance of \$927,806. Mr. Hankins moved and Mr. Vaughn seconded to approve the CRC's FY 23-24 Budget as presented. Motion carried.

Scoping the Future - Discussion of Innovative/Regional Ideas: Mr. Fortune provided an update on the High Bridge Trail. Mr. Fortune stated he spoke with Daniel Jordan last week. He stated that they have received a grant to expand High Bridge trail into Pamplin City. Mr. Jordan has advised that they are waiting on environmental clearance prior to bidding out the project. Mr. Fortune stated that the Town of Pamplin has already completed a public parking lot that they are planning to donate to DCR for the trail later this year. Mr. Fortune also stated that the Camp Paradise Visitor Center is moving forward. Just recently they laid concrete for the foundation of the building.

Old Business:

Staff Monthly Project Reports:

Update on Regional Emergency Planning Activities: Mr. Fortune stated that a report was included in the Council packet. The consultant procured by the CRC has finished their work on the Regional Election Security grant. The CRC has paid all invoices from the consultant. The CRC has submitted the final reimbursement request and final progress report to VDEM. The CRC has received reimbursement for the final consultant invoices and CRC project administration costs. The CRC was also awarded a new SHSP grant in November 2022 to fund community outreach and preparedness activities related to disaster and emergency preparedness. These funds were recently released by FEMA after being on hold since November. The CRC was asked to re-enter information from the grant application into the grant portal, which has been completed. As of today, we are still waiting for VDEM to complete their review of this information. After VDEM's approval, the CRC can execute the grant agreement and work may begin on the project.

Update on Watershed Implementation Plan (WIP) Phase III: Ms. Foster stated a report was included in the Council packet. Ms. Foster stated that she and Ms. Jones met virtually with Jake Kline from DEQ to review CRC submitted FY24 Scope of Work. All items were approved. Ms. Foster stated that DEQ was pushing for PDC's to perform more implementation activities. The PDC's directors met with DEQ and voiced their concerns about the push for implementation. Because of this, DEQ has also determined that all PDC's participating in the WIP III Contracts will receive the full \$58,000 for FY24 without performing any new major implementation activities. Ms. Foster stated that Ms. Jones has reached out to the Extension Offices in Charlotte and Lunenburg County to schedule another Rain Barrel Workshop at the new CRC office location in Keysville.

Update on Prince Edward County Access Road Project: Ms. Foster stated that a report was

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Farmville, Virginia
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Update on Prince Edward County Access Road Project: Ms. Foster stated that a report was

included in the Council packet. Ms. Foster stated that the contractor, J.R. Caskey, Inc. is continuing to work on the access road. The contractor is nearing completion of underdrain installation and has begun placing the roadway subbase stone. Paving is expected to begin next week depending on the weather.

Update on Nottoway County Comprehensive Plan Update: Mr. Fortune stated that a report was included in the Council packet. The Planning Commission met on June 13th. At this meeting, they adjusted the language based on the last meetings recommendations. The Planning Commission approved the language and sent a recommendation to the Board for approval of the Plan.

Update on Charlotte County Comprehensive Plan Update: Ms. Jones stated that a report was included in the Council packet. A work session was held on May 23rd. The CRC reviewed the revised draft Section IV and draft section V including the revised solar language provided by the Berkley Group. The next work session will be held on June 27th. The group will review revised section IV and V. With time permitting, the group will also begin discussions on draft section VI.

Update on CRC Affordable Workforce Housing Development Program: Ms. Jones stated that a report was included in the Council packet. Cardinal Homes delivered and set two of the homes in Crewe for Piedmont Habitat. Piedmont Habitat volunteers are currently working to complete the remaining work on Andrew Drive in Farmville and California Ave in Crewe. All Andrew Drive homes are expected to be completed and closed by the end of July. Smyth Properties' contractor, Hernandez Home improvements, has completed framing work on 120 and is now working on framing 114. The Building Inspector has completed a roughed-in inspection of the electrical, plumbing, and HVAC on the Town of Blackstone's first home. The contractor has installed the wall installation and hung and taped the drywall. Southside Outreach are currently working on selecting colors of the flooring, paint, and kitchen countertops. The next two homes are expected to bid out over the course of the next few weeks.

Update on GO Virginia Region 3 Entrepreneurship and Innovation Implementation: Ms. Jones stated that a report was included in the Council packet. She stated that CRC staff has assembled and submitted reimbursement request #6 to Southside PDC. The CRC continues to track expenses versus match for the applicant and reviewing submitted expenses to be reported to GO Virginia.

Update on Kenbridge and Charlotte County Emergency Supplemental Historic Preservation (EHSP) Fund Projects: Ms. Jones stated that a report was included in the Council packet. The CRC is assisting the Town of Kenbridge and Charlotte County with grant-funded projects through the Department of Historic Resources to make repairs to historic structures that were damaged by Hurricane/Tropical Storm Michael. Harris and Sons, the contractor hired by the Town of Kenbridge, has restarted work on the Town Hall. The contractor has completed the remaining painting and is working on the remaining carpentry work. She stated that only a small portion of the carpentry work was covered by this grant. Ms. Jones stated that she and a representative from DHR completed a final site visit of the property on June 13th. Contractors hired by Charlotte County have completed the landscaping, excavation and HVAC work. Charlotte County staff prepared and posted an IFB for the plaster repairs. The bids closed on April 3rd with no submitted bids. The IFB was reissued and distributed directly to identified vendors. The IFB closed on May 31st with one submitted bid. The bid was overbudget by \$1,060. To cover the additional costs, Charlotte County staff proposed to their Board to cover the remaining costs out of pocket. The board approved to pay the additional costs for plaster repairs.

Update on VATI Grant for Cumberland, Lunenburg and Prince Edward: Mr. Fortune stated that a report and map was included in the Council packet. The CRC was awarded a grant by DHCD through

the Virginia Telecommunication Initiative (VATI) program to provide funding to Kinex Telecom to complete a fiber buildout in part of Cumberland County, all of Prince Edward County, and part of Lunenburg County. James Garrett, Kinex Telecom, has advised that as of June 6th, Kinex and their contractor has completed more than 2,673 passings and about 452 installs for new customers. Mr. Fortune stated that Mr. Garrett has advised that he is still having weekly meetings with GAC Enterprises, Stake Center, and Brightspeed about issues they are encountering during the installation of fiber. Mr. Emert mentioned that there have been a few instances in Prince Edward County where crews were working outside of the Right of Way. Mr. Emert asked the CRC to provide this information to Kinex.

Update on Drakes Branch SLFRF Projects: Ms. Foster stated that a report was included in the Council packet. The CRC assisted the Town of Drakes Branch to advertise and request proposals for the new town water metering system. This metering system includes remote road functionalities, antennae/receivers, software, leak detection and billing functionality, training for staff, and the purchase of new/replacement water meters. The Town received four proposals, all under the Town's proposed budget for the project. The Town awarded the project to Fortline. The work will begin in a few weeks.

Update on Drakes Branch Building Acquisition Project: Mr. Fortune stated that report was included in the Council packet. The CRC is assisting the Town with implementation of a Hazard Mitigation Grant Program grant from FEMA through VDEM to fund the acquisition and removal of nine buildings in the Town's Central Business District. These buildings are located within the floodplain and are subject to periodic flooding. The appraisal firm retained by Town, EPR, PC, has developed appraisal reports for all of the affected properties and submitted the reports to the town. The Town attorney has completed one title search and a second title search is expected to be completed within the next week. The Town will work with the Attorney to review the results of these two title searches and address any issues that were identified.

Update on Blackstone Armory VBAF Grant: Mr. Fortune stated that report was included in the Council packet. The CRC is assisting the Town with implementation of a Virginia Brownfields Assistance Fund (VBAF) grant through VEDP to undertake asbestos abatement, underground tank removal, and lead abatement at the Harris Memorial Armory Center in Blackstone. This work is part of a larger planned renovation to convert the Armory into a multi-use facility, which would include job training programs for the hospitality industry. Mr. Fortune stated that the contractors retained for the asbestos abatement – Waco, Inc. – and underground tank removal – Hydrogeo Environmental – have begun work on their respective tasks. Waco Inc. has completed the asbestos abatement work and Hydrogeo Environmental had removed the underground tank. The lead abatement work was awarded to Waco, Inc. The contract has been executed and a Notice to Proceed has been issued. The lead abatement work began on May 15th with a target end date of July 18th.

Update on CRC Hazard Mitigation Plan Update: Mr. Fortune stated that a report was included in the Council packet. Mr. Fortune stated that CRC staff has made revisions to the Draft plan and submitted these revisions to VDEM staff on May 24th. VDEM staff asked for a few additional changes, which CRC staff are working on making. VDEM staff have assured us that once these final changes are addressed, they expect to submit the plan to FEMA Region 3 for review and preliminary approval.

Update on SEED Innovation Hub Project: Ms. Jones stated that a report was included in the Council packet. The CRC is assisting the Longwood Real Estate Foundation (REF) in implementation of three grants that were awarded to the REF for the completion of the SEED Innovation Hub. Grants are from the U.S. EDA, the Tobacco Commission, and GO Virginia (GOVA). The Longwood Real Estate Foundation is currently working on preparing documents to submit a mortgage waiver to the EDA. The Covenant of Use component of the project is still being discussed between both parties' legal teams.

Update on CRC GO Virginia Grant – Development of Business Plan and Strategy for NEW

REDO: Ms. Foster stated that a report was included in the Council packet. Ms. Foster stated that the CRC staff continues to have bi-weekly meetings with the Two Consultant Teams: Timmons Group/Mangum and Economic Development Consulting to discuss the status of the project. She also stated that the second Working Subcommittee Meeting was held virtually on June 5, 2023. During this meeting, the participants were provided Research Findings by Fletcher Mangum, Mangum Economics on the region. Ms. Foster stated excerpts of these findings were included in the council packet. The consultant team also provided the Working Subcommittee a product development report update. This included the status of conducting/scheduling interviews that will continue over the coming weeks. The next virtual Working Subcommittee Meeting will be held on June 26, 2023.

Council Member Comments: No Comments

New Business:

Staff Reports

Update on Grant Writing: Ms. Jones stated a copy of the grant writing report was included in the Council packet. Ms. Jones stated that the CRC is working with the Town of Victoria and the Town of Kenbridge with a potential application to the Virginia Outdoor Foundation – Preservation Trust Fund to expand an existing trail. Ms. Jones mentioned that CRC staff was also assisting Lunenburg County on a potential DHCD IRF application; however, the County has selected to not move forward at this time with this application.

Ms. Jones also stated that the CRC is assisting four localities – Amelia County, Lunenburg County, the Town of Farmville and the Town of Keysville with pre-applications to the VDOT Transportation Alternatives Program (TAP) to fund the construction of pedestrian sidewalks. Pre-applications are due on July 1st. Ms. Jones also mentioned that the Town of Kenbridge was notified that the Town was not awarded the AARP grant fund the purchase of a HVAC unit for Kenbridge Recreational Center. The CRC assisted the Town of Kenbridge with submitting the AARP application. Ms. Jones informed the Council members of upcoming funding opportunities.

EDA Notification – Request for EDA Local Technical Assistance Funds: Ms. Foster stated that the report is included in the Council Packet. Ms. Foster stated as previously noted, the CRC's application for EDA local technical assistance funds has been selected for further consideration for funding. Ms. Foster stated that this does not guarantee final approval of funding just that we moved to the next stage in the review process. The CRC has submitted the request for additional documentation. Ms. Foster stated that she checks in with the EDA on a weekly basis. The EDA is currently waiting on the funding to be appropriated into the correct funding opportunity, so they can allocate it to the program.

Letter to Governor Youngkin, Poultry Farmers: Ms. Foster stated that Governor Youngkin's response letter was included in the Council Packet. This letter was in reference to the May 23rd meeting that was held at the Heartland Building in Keysville regarding the closure of Tyson poultry operations in Glenn Allen and its effect on poultry farmers in our region. The office of the Secretary of Agriculture and Forestry reached out and requested this meeting. Ms. Foster stated that there were 36 attendees including Secretary of Agriculture and Forestry, Matthew Lohr; representatives from state organizations such as VDACS, VEDP, VEC; County staff; Poultry Farmers; and members of local Boards of Supervisors. Ms. Foster stated that the attendees list for the meeting was included in the packet. She noted that the meeting was well attended. She stated that meeting notes were also included in the packet. Ms. Foster noted the next steps following the meeting were to follow-up on a potential AFID Planning Grant

opportunity.

CRC Moving Date: Ms. Foster stated that the report is included in the Council Packet. Ms. Foster stated that the CRC office will be moving to the Virginia's Heartland Industrial Park Building in Keysville, Virginia from June 23rd – June 27th. The CRC office storage room has a lot of old outdated files, paperwork, inoperable computer equipment, accessories/junk, etc. that need to be purged. Therefore, we are using the move as an opportunity to purge the storage room of outdated information/unnecessary materials. As the move will involve moving computer equipment and set-up of the new phone system, the office will be down beginning Friday, June 23rd until Tuesday, June 27th. Staff members will be available by cell phone if needed. Mr. Fortune also mentioned that he will be away at the Virginia Rural Leadership Institute in Tappahannock, Virginia from Wednesday, June 28th to Friday, June 30th. Ms. Foster stated that she has provided a report to inform the Council of what has been lined up for the move. Ms. Foster stated a list of items that as listed as surplus are included in the Council Packet. Ms. Foster stated once these items are declared surplus, the items can then be donated to Habitat for Humanity. Habitat for Humanity has agreed to pick up the items and place them for sale in the Habitat Re-Store with the proceeds used to further the mission of Habitat for Humanity. Ms. Foster requested the Council to declare the listed items as surplus. Mr. Walker motioned and Mr. Vaughan seconded to declare the listed items as surplus. Motion carried.

Council Member Comments: There were none.

Commonwealth Intergovernmental Review Process (CIRP): There were none.

Other Business: There was none.

Council Member Comments: Mr. Hankins suggested inviting Mayors and Board Chairs to the July meeting and having refreshments for the new office.

Adjournment, Next Meeting: Mr. Emert moved and Mr. Hankins seconded to adjourn the meeting. Motion carried. The meeting adjourned at 9:38 a.m. The next meeting was set for Wednesday, July 19th, at the CRC's new office located at the Heartland Building in Keysville, Virginia.

Mr. Mike Hankins, Secretary

Treasurer's Report - Cash on Hand & Account Balances

For the Period of July 1, 2023 through July 12, 2023

<u>Cash on Hand</u>	<u>Period Ending</u>	<u>Year to Date</u>
Total Income	\$ 0.00	\$ 0.00
Total Expenses	\$ 29,332.79	29,332.79
Net Income	\$ -29,332.79	\$ -29,332.79
Cash on Hand	\$ 840,059.38	\$ 840,059.38

Account Balances as of July 12, 2023

Benchmark (M2)	\$ 234,268.02
BB&T (M1)	\$ 499,924.11
Benchmark (CD1)	\$ 53,103.58
Benchmark (CD2)	\$ 15,035.84
BB&T (PR)	\$ 22,978.54
BB&T (Oprtg)	\$ 14,749.29
	<u>\$ 840,059.38</u>

Prepared by: Melody Foster, July 12, 2023

****Note:** Items 47050, 47060, 47070 and 47080 are pass-thru revenue funds for current grant projects and are not counted as income for the CRC. Corresponding expenses categories are 79035, 79036, 79045 & 79046.
 *47050/79035 VDEM SHSP Regional Election Security Grant (CRC has received all payments)
 *47060/79045 VH PDC Housing Program Funds
 *47070/79036 VATI Regional Broadband Grant
 *47080/79046 CRC REDO (GOVA Grant) *Reminder - the CRC committed \$10,000 to the CRC REDO Grant as cash match.*

Also included is Financial Report of the past fiscal year June - June 30, 2023 to close out the year.

Commonwealth Regional Council Financial Statement

July 1 - 12, 2023

	Jul 1 - 12, 23	Budget	Jul 1 - 12, 23	YTD Budget	Annual Budget
Income					
40000 - Revenue					
43000 - Local Member Investment					
43010 - Anella Local Member Investment	0.00	0.00	0.00	0.00	19,000.00
43020 - Buckingham Local Member Investm	0.00	0.00	0.00	0.00	19,000.00
43030 - Charlotte Local Member Investme	0.00	0.00	0.00	0.00	19,000.00
43040 - Cumberland Local Member Investm	0.00	0.00	0.00	0.00	19,000.00
43050 - Prince Ed Local Member Investme	0.00	0.00	0.00	0.00	19,000.00
43060 - Lunenburg Local Member Investme	0.00	0.00	0.00	0.00	19,000.00
43095 - Nottoway County	0.00	0.00	0.00	0.00	19,000.00
Total 43000 - Local Member Investment	0.00	0.00	0.00	0.00	133,000.00
Total 40000 - Revenue	0.00	0.00	0.00	0.00	133,000.00
44000 - VA Regional Cooperation					
45000 - Project Funding					
45880 - CRC Regional Haz Mit Plan Updat	0.00	1,002.00	0.00	1,002.00	31,062.00
45900 - Prince Edward Access Road Admin	0.00	241.94	0.00	241.94	7,500.00
45955 - PDC Housing Program	0.00	645.16	0.00	645.16	20,000.04
45965 - Charlotte Comp Plan Update	0.00	82.26	0.00	82.26	2,550.00
45970 - Kenbridge ESHPF Grant Admin	0.00	391.94	0.00	391.94	12,150.00
45975 - Charlotte ESHPF Grant Admin	0.00	62.71	0.00	62.71	1,944.00
45985 - VATI Regional Broadband Grant	0.00	752.68	0.00	752.68	23,333.04
45990 - Drakes Branch SLFRF Admin	0.00	98.36	0.00	98.36	3,049.08
45991 - Blackstone Armory Abatement Adm	0.00	129.03	0.00	129.03	4,000.08
45992 - Amelia Mod Comp Plan Update	0.00	193.55	0.00	193.55	6,000.00
45993 - VATI Audit funds	0.00	129.03	0.00	129.03	4,000.08
45995 - Drakes Branch VDEM Grant Admin	0.00	665.36	0.00	665.36	20,626.08
45996 - Buckingham Comp Plan Update 23	0.00	806.45	0.00	806.45	25,000.08
45997 - Lunenburg Comp Plan Update 24	0.00	806.45	0.00	806.45	25,000.08
45998 - SHSP Comm Outreach & Prep.	0.00	419.36	0.00	419.36	13,000.08
45999 - Longwood SEED Inn Hub Admin	0.00	1,044.97	0.00	1,044.97	32,394.00
Total 45000 - Project Funding	0.00	7,471.25	0.00	7,471.25	231,608.64
46000 - Other Funding					
46005 - DEQ 2021 CRC WIP II Assistance	0.00	1,870.97	0.00	1,870.97	58,000.08
46010 - VDOT-Transport Planning	0.00	1,870.97	0.00	1,870.97	58,000.08
46040 - Interest Income	0.00	25.81	0.00	25.81	800.04
Total 46000 - Other Funding	0.00	3,767.75	0.00	3,767.75	116,800.20
Total Income	0.00	14,141.29	0.00	14,141.29	571,379.92
Expense					
71000 - Personnel Costs					
71010 - Salary Distribution	7,965.76	10,068.07	7,965.76	10,068.07	312,110.04
71040 - Payroll Expenses (SS/FICA)	609.38	770.19	609.38	770.19	23,876.04
71150 - Unemployment Ins.	0.00	4.26	0.00	4.26	132.00
71200 - VRS Contribution	3,429.54	2,239.13	3,429.54	2,239.13	69,413.04
71350 - Staff Train/Conference	430.38	258.07	430.38	258.07	8,000.04
71400 - Workmens Comp Ins	0.00	16.13	0.00	16.13	500.04
71500 - Group Health Insurance	0.00	1,290.33	0.00	1,290.33	40,000.08
71600 - Life Insurance	0.00	11.29	0.00	11.29	350.04
71700 - Other Staff Costs	0.00	26.10	0.00	26.10	809.04
71750 - Employee Cell Phone Stipend	150.00	96.77	150.00	96.77	3,000.00
Total 71000 - Personnel Costs	12,585.06	14,780.34	12,585.06	14,780.34	458,190.36

Commonwealth Regional Council Financial Statement July 1 - 12, 2023

	Jul 1 - 12, 23	Budget	Jul 1 - 12, 23	YTD Budget	Annual Budget
72000 - Office Operations					
72005 - Cleaning & Maint-Bldg	0.00	185.81	0.00	185.81	5,760.00
72010 - Lease Costs	0.00	464.52	0.00	464.52	14,400.00
72015 - Utilities	0.00	80.65	0.00	80.65	2,500.08
72020 - Telephone/Internet Costs	0.00	112.90	0.00	112.90	3,500.04
72030 - Postage and Freight	200.00	38.71	200.00	38.71	1,200.00
72035 - Express Mail	0.00	3.87	0.00	3.87	120.00
72040 - Consumable Supplies	155.29	116.13	155.29	116.13	3,600.00
72050 - Dues and Subscriptions	0.00	11.29	0.00	11.29	350.04
72060 - Office Insurance	0.00	3.23	0.00	3.23	100.08
72070 - Administrative Costs	0.00	419.36	0.00	419.36	13,000.08
72080 - Office Costs - Other	0.00	96.77	0.00	96.77	3,000.00
72085 - Office Moving Expense	218.57	0.00	218.57	0.00	
Total 72000 - Office Operations	573.86	1,533.24	573.86	1,533.24	47,530.32
73000 - Office Equipment					
73010 - Office Equipment	0.00	80.65	0.00	80.65	2,500.08
73030 - Equipment Maintenance	0.00	283.87	0.00	283.87	8,800.08
73040 - Equipment Repair	0.00	64.52	0.00	64.52	2,000.04
73050 - Equipment - Other	144.97	136.13	144.97	136.13	4,220.04
Total 73000 - Office Equipment	144.97	565.17	144.97	565.17	17,520.24
74000 - Auto/Staff Travel					
74020 - Staff Mileage	0.00	203.23	0.00	203.23	6,300.00
Total 74000 - Auto/Staff Travel	0.00	203.23	0.00	203.23	6,300.00
75000 - Meetings/Memberships					
75010 - Council Meetings	78.90	167.74	78.90	167.74	5,200.08
75020 - Committee Meetings	0.00	12.91	0.00	12.91	400.08
75030 - Staff Meetings	0.00	16.13	0.00	16.13	500.04
75040 - Council Memberships	0.00	229.03	0.00	229.03	7,100.04
75050 - Other Meeting Costs	0.00	6.45	0.00	6.45	200.04
75060 - Public Official Insurance Cov.	0.00	58.06	0.00	58.06	1,800.00
Total 75000 - Meetings/Memberships	78.90	490.32	78.90	490.32	15,200.28
77000 - Collateral Materials					
77010 - Web Page Costs	0.00	112.90	0.00	112.90	3,500.04
Total 77000 - Collateral Materials	0.00	112.90	0.00	112.90	3,500.04
78000 - Local Relations					
78010 - Newsletter/Annual Report	0.00	4.84	0.00	4.84	150.00
78030 - Other	0.00	32.26	0.00	32.26	1,000.08
Total 78000 - Local Relations	0.00	37.10	0.00	37.10	1,150.08
79000 - Other Program Costs					
79030 - Planning Project Costs	15,950.00	0.00	15,950.00	0.00	5,000.04
79046 - CRC REDO	0.00	161.29	0.00	161.29	
79030 - Planning Project Costs - Other					
Total 79030 - Planning Project Costs	15,950.00	161.29	15,950.00	161.29	5,000.04
79050 - Contingency Costs	0.00	80.65	0.00	80.65	2,500.08
Total 79000 - Other Program Costs	15,950.00	241.94	15,950.00	241.94	7,500.12
Total Expense	29,332.79	17,964.24	29,332.79	17,964.24	556,891.44
Net Income	-29,332.79	-3,822.95	-29,332.79	-3,822.95	14,468.48

Commonwealth Regional Council
Financial Statement
July 2022 through June 2023

10:49 AM
07/12/23
Accrual Basis

	Jul '22 - Jun 23	Budget	Jul '22 - Jun 23	YTD Budget	Annual Budget
Income					
40000 - Revenue					
43000 - Local Member Investment					
43010 - Amelia Local Member Investment	19,000.00	19,000.08	19,000.00	19,000.08	19,000.08
43020 - Buckingham Local Member Investm	19,000.00	19,000.08	19,000.00	19,000.08	19,000.08
43030 - Charlotte Local Member Investme	19,000.00	19,000.08	19,000.00	19,000.08	19,000.08
43040 - Cumberland Local Member Investm	19,000.00	19,000.08	19,000.00	19,000.08	19,000.08
43050 - Prince Ed Local Member Investme	19,000.00	19,000.08	19,000.00	19,000.08	19,000.08
43060 - Lunenburg Local Member Investme	19,000.00	19,000.08	19,000.00	19,000.08	19,000.08
43095 - Nottoway County	19,000.00	19,000.08	19,000.00	19,000.08	19,000.08
Total 43000 - Local Member Investment	133,000.00	133,000.56	133,000.00	133,000.56	133,000.56
Total 40000 - Revenue	133,000.00	133,000.56	133,000.00	133,000.56	133,000.56
44000 - VA Regional Cooperation					
45000 - Project Funding	89,971.00	89,970.96	89,971.00	89,970.96	89,970.96
45870 - Homeland Security-Reg Em Gran-5					
45880 - CRC Regional Haz Mit Plan Updat	16,521.49	0.00	16,521.49	0.00	0.00
45890 - Nottoway Comp Plan Update	29,366.96	62,978.04	29,366.96	62,978.04	62,978.04
45900 - Prince Edward Access Road Admin	26,000.00	26,000.04	26,000.00	26,000.04	26,000.04
45910 - Lunenburg AFGS Grant Admin 2	7,500.00	12,400.08	7,500.00	12,400.08	12,400.08
45940 - GoVARS&EII Grant Admin	713.22	713.22	713.22	713.22	713.22
45955 - PDC Housing Program	4,637.50	4,637.04	4,637.50	4,637.04	4,637.04
45960 - PE Yak Attack Admin	16,019.44	20,000.04	16,019.44	20,000.04	20,000.04
45965 - Charlotte Comp Plan Update	0.00	500.04	0.00	500.04	500.04
45970 - Kenbridge ESHPF Grant Admin	22,950.00	25,500.00	22,950.00	25,500.00	25,500.00
45975 - Charlotte ESHPF Grant Admin	12,150.00	24,300.00	12,150.00	24,300.00	24,300.00
45980 - SHSP Regional Election Security	17,496.00	19,440.00	17,496.00	19,440.00	19,440.00
45985 - VATI Regional Broadband Grant	2,916.00	2,916.00	2,916.00	2,916.00	2,916.00
45990 - Drakes Branch SLFRF Admin	19,900.00	32,833.08	19,900.00	32,833.08	32,833.08
45995 - Drakes Branch VDEM Grant Admin	3,048.50	3,043.08	3,048.50	3,043.08	3,043.08
Total 45000 - Project Funding	9,000.00	19,500.00	9,000.00	19,500.00	19,500.00
Total 45000 - Project Funding	188,219.11	254,053.44	188,219.11	254,053.44	254,053.44
46000 - Other Funding					
46005 - DEQ 2021 CRC WIP II Assistance	58,000.00	58,000.08	58,000.00	58,000.08	58,000.08
46010 - VDOT-Transport Planning	55,822.78	58,000.08	55,822.78	58,000.08	58,000.08
46040 - Interest Income	542.15	800.04	542.15	800.04	800.04
46050 - Misc. Income	1,616.55	1,616.55	1,616.55	1,616.55	1,616.55
Total 46000 - Other Funding	115,981.48	116,800.20	115,981.48	116,800.20	116,800.20
47000 - Pass Thru Fundds					
47050 - VDEM SHSP Elec Security Grant	92,247.60		92,247.60		
47060 - VH PDC Housing Program Funds	672,291.15		672,291.15		
47070 - VATI Broadband	3,059,854.73		3,059,854.73		
47000 - Pass Thru Fundds - Other	49,917.00		49,917.00		
Total 47000 - Pass Thru Fundds	3,874,310.48		3,874,310.48		
Total 47000 - Pass Thru Fundds	3,874,310.48		3,874,310.48		
Total Income	4,401,482.07	593,825.16	4,401,482.07	593,825.16	593,825.16
Expense					
71000 - Personnel Costs					
71010 - Salary Distribution	223,812.66	233,350.08	223,812.66	233,350.08	233,350.08
71040 - Payroll Expenses (SS/FICA)	17,121.68	17,851.08	17,121.68	17,851.08	17,851.08

**Commonwealth Regional Council
Financial Statement**
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	Jul '22 - Jun 23	YTD Budget	Annual Budget
71150 · Unemployment Ins.	58.86	110.04	58.86	110.04	110.04
71200 · VRS Contribution	48,548.99	51,897.00	48,548.99	51,897.00	51,897.00
71300 · Staff Memberships	3,000.00	3,050.04	3,000.00	3,050.04	3,050.04
71350 · Staff Train/Conference	8,576.41	7,000.08	8,576.41	7,000.08	7,000.08
71400 · Workmens Comp Ins	488.00	500.04	488.00	500.04	500.04
71500 · Group Health Insurance	31,514.99	32,000.04	31,514.99	32,000.04	32,000.04
71600 · Life Insurance	328.20	350.04	328.20	350.04	350.04
71700 · Other Staff Costs	0.00	482.04	0.00	482.04	482.04
71750 · Employee Cell Phone Stipend	2,250.00	2,400.00	2,250.00	2,400.00	2,400.00
Total 71000 · Personnel Costs	335,699.79	348,990.48	335,699.79	348,990.48	348,990.48
72000 · Office Operations					
72005 · Cleaning & Maint.-Bldg	2,080.00	2,080.08	2,080.00	2,080.08	2,080.08
72010 · Lease Costs	17,700.00	18,000.00	17,700.00	18,000.00	18,000.00
72015 · Utilities	2,141.96	2,500.08	2,141.96	2,500.08	2,500.08
72020 · Telephone/Internet Costs	3,631.43	4,300.08	3,631.43	4,300.08	4,300.08
72030 · Postage and Freight	1,560.78	1,500.00	1,560.78	1,500.00	1,500.00
72035 · Express Mail	0.00	120.00	0.00	120.00	120.00
72040 · Consumable Supplies	3,220.42	3,500.04	3,220.42	3,500.04	3,500.04
72050 · Dues and Subscriptions	280.04	350.04	280.04	350.04	350.04
72060 · Office Insurance	95.00	100.08	95.00	100.08	100.08
72070 · Administrative Costs	11,700.00	13,000.08	11,700.00	13,000.08	13,000.08
72080 · Office Costs - Other	897.23	3,000.00	897.23	3,000.00	3,000.00
72085 · Office Moving Expense	2,600.00		2,600.00		
Total 72000 · Office Operations	45,906.86	48,450.48	45,906.86	48,450.48	48,450.48
73000 · Office Equipment					
73010 · Office Equipment	0.00	9,000.00	0.00	9,000.00	9,000.00
73030 · Equipment Maintenance	1,395.00	3,000.00	1,395.00	3,000.00	3,000.00
73040 · Equipment Repair	363.45	2,000.04	363.45	2,000.04	2,000.04
73050 · Equipment - Other	2,386.14	4,000.08	2,386.14	4,000.08	4,000.08
Total 73000 · Office Equipment	4,144.59	18,000.12	4,144.59	18,000.12	18,000.12
74000 · Auto/Staff Travel					
74020 · Staff Mileage	4,589.17	5,000.16	4,589.17	5,000.16	5,000.16
Total 74000 · Auto/Staff Travel	4,589.17	5,000.16	4,589.17	5,000.16	5,000.16
75000 · Meetings/Memberships					
75010 · Council Meetings	1,412.79	5,200.08	1,412.79	5,200.08	5,200.08
75020 · Committee Meetings	0.00	400.08	0.00	400.08	400.08
75030 · Staff Meetings	204.49	500.04	204.49	500.04	500.04
75040 · Council Memberships	4,141.76	4,200.00	4,141.76	4,200.00	4,200.00
75050 · Other Meeting Costs	0.00	200.04	0.00	200.04	200.04
75060 · Public Official Insurance Cov.	1,741.00	1,800.00	1,741.00	1,800.00	1,800.00
Total 75000 · Meetings/Memberships	7,500.04	12,300.24	7,500.04	12,300.24	12,300.24
77000 · Collateral Materials					
77010 · Web Page Costs	1,962.01	3,200.04	1,962.01	3,200.04	3,200.04
Total 77000 · Collateral Materials	1,962.01	3,200.04	1,962.01	3,200.04	3,200.04
78000 · Local Relations					
78010 · Newsletter/Annual Report	0.00	50.04	0.00	50.04	50.04
78030 · Other	192.60	1,000.08	192.60	1,000.08	1,000.08
Total 78000 · Local Relations	192.60	1,050.12	192.60	1,050.12	1,050.12

Commonwealth Regional Council
Financial Statement
 July 2022 through June 2023

	Jul '22 - Jun 23	Budget	Jul '22 - Jun 23	YTD Budget	Annual Budget
79000 - Other Program Costs					
79030 - Planning Project Costs					
79035 - SHSP Elec Security- Consultant	92,247.60		92,247.60		
79036 - VATI Broadband	3,059,854.73		3,059,854.73		
79045 - VH PDC Hous Prog-Partner Expens	672,291.16		672,291.16		
79030 - Planning Project Costs - Other	50,506.10	10,000.08	50,506.10	10,000.08	10,000.08
Total 79030 - Planning Project Costs	3,874,899.59	10,000.08	3,874,899.59	10,000.08	10,000.08
79050 - Contingency Costs	8,499.73	10,000.08	8,499.73	10,000.08	10,000.08
Total 79000 - Other Program Costs	3,883,399.32	20,000.16	3,883,399.32	20,000.16	20,000.16
Total Expense	4,283,394.38	456,991.80	4,283,394.38	456,991.80	456,991.80
Net Income	118,087.69	136,833.36	118,087.69	136,833.36	136,833.36



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg | Nottoway |
Prince Edward

MEMORANDUM:

TO: CRC Representatives
FROM: Melody Foster, Executive Director
SUBJECT: CRC Executive Director Monthly Activities
DATE: July 12, 2023

- Met virtually with GO Virginia staff to review CRC REDO grant project progress.
- Received and reviewed Managed IT services quote from Zachary McKinney Technology.
- Participated virtually in VDOT FY24 review of use of docu-sign process for submitting Letter of Authorization for VDOT Rural Transportation Planning Program.
- Participated in VAPDC Board of Director's Meeting.
- Assembled and mailed out CRC Board Packet for monthly meeting.
- Attended Broadband Access & Digital Opportunity Focus Group Meeting in Keysville, VA.
- Participated in bi-weekly CRC REDO meetings with consultants to discuss GOVA grant project progress.
- Met Kinex technician at Heartland office building to install new phone system and internet.
- Updated Budget information for new fiscal year in CRC quick book system.
- Corresponded weekly with Lauren Stuhldreher, EDA to receive updates on EDA funding request.
- Reviewed and provided comments to Timmons on presentation for the CRC REDO Working Committee meeting.
- Participated in CRC Virtual REDO Working Committee Meeting on June 26th.
- Met Key Office technicians at Heartland office building to install office computers and networking.
- Packed/unpacked and coordinated CRC office move to new office in Heartland Industrial Park, Keysville.
- Met Piedmont Regional Jail supervisor at Farmville CRC office to utilize jail inmates to dispose of trash from storage room in rented dumpster.
- Met Piedmont Habitat for Humanities at Farmville CRC office to pick up surplus items.
- Sent out change of address information to vendors.
- Contacted Charlotte County Public Works concerning minor maintenance issues in new office and clearing of tree/brush line along fence at the new office building.
- Sent out meeting notice for the Virtual CRC REDO Advisory Board Meeting to be held on July 31st.
- Reviewed information from Southeast Crescent Regional Commission (SCRC) regarding the CRC's eligibility for noncompetitive grant program funds for Local Development Districts.
- Began assembling documents for a Prince Edward reimbursement request for the Prince Edward Access Road project.
- Participated virtually in Southeast Crescent Regional Commission Local Development District Capacity Building Program webinar (required for eligible entities).
- Received and reviewed Managed IT services quote from RGB Technology.
- Met with ITG technician to tour CRC office building to provide a managed IT services quote.
- Participated in monthly virtual VH PDC Housing meeting.
- Notified localities of upcoming grant opportunity for African American Civil Rights grant program.
- Reviewed and provided input on staff assigned projects.
- Prepared CRC monthly financial statement for CRC packet.
- Prepared bills for payment to Accountant for processing & Treasurer's review and signature.



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg
Nottoway | Prince Edward

Scoping the Future List of Innovative/Regional Ideas

Ideas Previously Discussed:

- Creation of New Regional Economic Development Initiative
- ~~Exploring establishing county cigarette tax and a regional cigarette tax board~~
- Building Entrepreneurial Economies (BEE) Grant Program through DHCD
- CEDS/EDD Funding
- Aeronautical Grants for Drone Industry
- Triage Emergency Dispatch Program
- Lack of Work Force Training - Ways for CRC to get involved, including working with Southern VA Go Region & SVCC
- Work with the Buckingham Historical Society on grant opportunities
- Establish de-regulation requirements for mandates on rural localities (tiered approach).
- Broadband Support by the CRC
- Expand Health Care Providers in the Region
- Aging Plan for the Region (grants to develop)
- High Bridge Trail State Park Expansion to Burkeville

New Ideas:

- _____
- _____

Note: Items stricken through have been addressed or pursued.



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg |
Nottoway | Prince Edward

MEMORANDUM

TO: CRC Council Members

FROM: Todd Fortune *Todd Fortune*
Deputy Director

DATE: July 7, 2023

SUBJECT: Update on Regional Emergency Planning Activities

As you are aware, the CRC was awarded a State Homeland Security program (SHSP) grant in November 2022 to fund community outreach and preparedness activities related to disaster and emergency preparedness. This grant was funded under a FEMA National Priority, Community Preparedness. Consequently, FEMA placed on hold on these funds at the time of award. That hold was released on May 16, 2023.

Update: The CRC executed the grant agreement with VDEM for the latest grant (community outreach and preparedness) on June 15, 2023. CRC staff are preparing to begin work on this project. The current end date for this grant is June 30, 2024. However, given the delay in getting under contract for the grant, the CRC may need to request an extension on this grant.

As always, please do not hesitate to contact me if you have any questions.

cc: Melody Foster



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg |
Nottoway | Prince Edward

MEMORANDUM:

TO: CRC Council Members
FROM: Melody Foster, Executive Director
DATE: July 12, 2023
SUBJECT: Watershed Implementation Plan (WIP) III (Contract VI) – Monthly Update

As you are aware, the Commonwealth Regional Council (CRC) has been assisting the Department of Environmental Quality (DEQ) in the implementation of Phase III of its Watershed Implementation Plan (WIP). The following activities have taken place since the last CRC Council meeting.

- Activities undertaken so far, include:
 - Researching and sending along grant opportunities to localities.
 - Reaching out to localities with grant project ideas.
 - Passed on request from Chesapeake Conservancy for GIS Data to localities.
 - Updating CRC website and Facebook page.
 - Working with Charlotte and Lunenburg Extension Service to schedule another Rain Barrel Workshop this Summer at the new CRC office location in Keysville.



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg |
Nottoway | Prince Edward

TO: CRC Representatives/Prince Edward County IDA

FROM: Melody Foster, Executive Director

SUBJECT: Prince Edward Access Road Project – Update

DATE: July 12, 2023

The CRC is assisting Prince Edward County with administration of the Prince Edward Access Road Project. Prince Edward County has received four TRRC grants and VDOT funding to assist with funding of the project.

The Contractor, J.R. Caskey, Inc. is continuing to work on the access road. Paving has begun. The CRC is assembling another reimbursement request on the project.




COMMONWEALTH REGIONAL COUNCIL
200 Heartland Road

Keysville, VA 23947 | 434.392.6104 PHONE
www.virginiashheartland.org



MEMORANDUM

TO: CRC Council Members

FROM: Todd Fortune 
Deputy Director

DATE: July 7, 2023

SUBJECT: Nottoway County Comprehensive Plan Update – Monthly Update

As you are aware, the Commonwealth Regional Council (CRC) is assisting Nottoway County with an update of the County's Comprehensive Plan. As part of the CRC's efforts to assist the County, the following activities have occurred since the last update on June 12, 2023:

- The Planning Commission met on June 13th to review the final revisions to the Draft Plan. The group asked for one more change, and then voted to recommend the Plan (with that change, which has since been made) to the Board of Supervisors.
- The Board of Supervisors has scheduled a public hearing for July 20th to consider the Plan and solicit public comment.

Please do not hesitate to contact me if you have any questions.

cc: Melody Foster, Executive Director, CRC



MEMORANDUM

TO: Dan Witt, County Administrator
Members of the Charlotte County Board of Supervisors

FROM: Lauren Jones
Regional Planner

DATE: July 11, 2023

SUBJECT: Charlotte County Comprehensive Plan Update – Monthly Update

As you are aware, the Commonwealth Regional Council (CRC) is assisting Charlotte County with an update of the County's Comprehensive Plan. As part of the CRC's efforts to assist the County, the following is a summary of what has occurred since the last update on June 6th:

- The last work session was held with the Planning Commission on June 27th. The CRC reviewed the revised draft Section IV (Land Use), revised draft Section V (Special Policy Areas), and the first portion of draft Section VI (Goals, Objectives, and Strategies). Draft solar language provided by the Berkley Group are included in Section IV – VI of the plan with revision made as requested.
- The next work session will be held on July 25th. The CRC will review the revised draft Section V (Special Policy Areas) and the first portion of draft Section VI (Goals, Objectives, and Strategies). With time permitting, the group will continue discussions on draft of Section VI (Goals, Objectives, and Strategies).

Please do not hesitate to contact me if you have any questions.

cc: Todd Fortune, Deputy Director, CRC
Monica Elder, Assistant County Administrator



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MEMORANDUM:

TO: CRC Representatives

FROM: Lauren Jones, Regional Planner

SUBJECT: CRC Affordable Workforce Housing Development Program

DATE: July 10, 2023

As you are aware the CRC has received \$2 million in grant funds from Virginia Housing to establish 21 affordable and workforce housing units in the CRC region **over a 48-month period**. CRC staff time on the project is also covered by this grant award.

Project: The Affordable Workforce Housing Development Program has established three housing partners: Piedmont Habitat for Humanity, Smyth Properties, and The Town of Blackstone. Piedmont Habitat will be installing 11 modular homes in the Towns of Farmville, Keysville, and Crewe. Smyth Properties will be establishing seven (7) units for lease through adaptive reuse of downtown properties in Kenbridge. The Town of Blackstone and their partner, Southside Outreach, will be building three (3) homes in Blackstone for home ownership.

Update: CRC staff are assembling the quarterly reimbursement request and the annual report to Virginia Housing.

- Piedmont Habitat – Piedmont’s contractor and volunteers are currently working to complete the remaining work on the homes on Andrew Drive in Farmville and California Ave in Crewe. All Andrew Drive homes are expected to be completed and closed by the end of July.
- Smyth Properties – The contractor has completed the demolition and framing for 114 and 120 S Broad Street in Kenbridge. Rough-in plumbing, electrical, and HVAC has also been completed for 120 S Broad Street. The contractor will be installing insulation and drywall over the course of the next few weeks.
- Town of Blackstone/ Southside Outreach – 85% of the first house has been completed. The sheetrock, floors, and appliances have been installed in the house. Southside Outreach has submitted an Invitation for Bid (IFB) for a contractor to build the next house.



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TO: Commonwealth Regional Council

FROM: Lauren Jones

SUBJECT: GO Virginia Region 3 Entrepreneurship & Innovation Implementation Project

DATE: July 11, 2023

Project: The CRC is assisting the Longwood Office of Community & Economic Development (Longwood OCED), Southern Virginia Innovation Hub (SOVA HUB), Mid-Atlantic Broadband Communities Corp. (MBC) with grant administration of their \$449,000 funded Entrepreneurship & Innovation Implementation Project.

Project Synopsis: This project is a robust training initiative that will build capacity and connections. The two-year program will train 200 entrepreneurs. Dozens of businesses and jobs are expected to be created as a result. Funding is paired with other leveraged funding.

Update:

CRC staff worked with MBC to review submitted grant match and expenditures for SOVA HUB. A final budget revision was assembled and approved by DHCD. The final reimbursement request has been assembled and submitted to DHCD for final approval. Once approved, SPDC will assemble a close out report and the grant will be closed out.

COMMONWEALTH REGIONAL COUNCIL
200 Heartland Drive
Keysville, VA 23947 | 434-392-6104



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TO: Commonwealth Regional Council

FROM: Lauren Jones, Regional Planner

SUBJECT: Emergency Supplemental Historic Preservation Funds (ESHP)
Town of Kenbridge and Charlotte County Project Update

DATE: July 10, 2023

Project: The CRC is assisting Charlotte County and the Town of Kenbridge with grant administration of the two grant funded projects.

Project Synopsis: Kenbridge Town Hall Repairs project – grant funds will be utilized to repair the Kenbridge Town Hall which was damaged during Hurricane Michael. Charlotte County Courthouse Complex Drainage project – grant funds will be utilized to address moisture issues for the Charlotte Courthouse Complex that flooded and was damaged during Hurricane Michael.

Project Update:

Kenbridge Town Hall Repairs Project – The contractor, Harris and Sons, has completed the remaining painting and carpentry work on the Town Hall building (only a small portion of the carpentry work will be covered by this grant). CRC staff and a DHR representative completed a final site visit on June 13th at the Town Hall. DHR stated the completed work was to their satisfaction. Pictures of the completed work are included on the next page. CRC staff are working to complete the final close out report. Once we receive the final invoices and proof of payments, the CRC will submit the close out report and the final reimbursement request.

Charlotte County Courthouse Complex Drainage Project – Charlotte County staff awarded the bid for Plaster Repairs to Virginia Drywall and Plaster, LLC. The contractor is expected to begin work in September. The CRC will remain in contact with Charlotte County to see the progression of the project.

****The Emergency Supplemental Historic Preservation Funds (ESHP) were only available through the Department of Historic Resources to localities that suffered historic property damage due to Hurricane Michael. Localities had to be listed in the Hurricane Florence and/or Hurricane Michael Major Disaster Declaration to be eligible for assistance.**


Kenbridge Town Hall Repair Project





MEMORANDUM

TO: CRC Council Members

FROM: Todd Fortune 
Deputy Director

DATE: July 12, 2023

SUBJECT: Virginia Telecommunications Initiative (VATI) Grant for Cumberland,
Lunenburg, and Prince Edward Counties – Monthly Update

Project: CRC VATI grant for the expansion of broadband in Cumberland, Lunenburg, and Prince Edward Counties. The project involves working with Kinex Telcom, a local internet service provider.

Update:

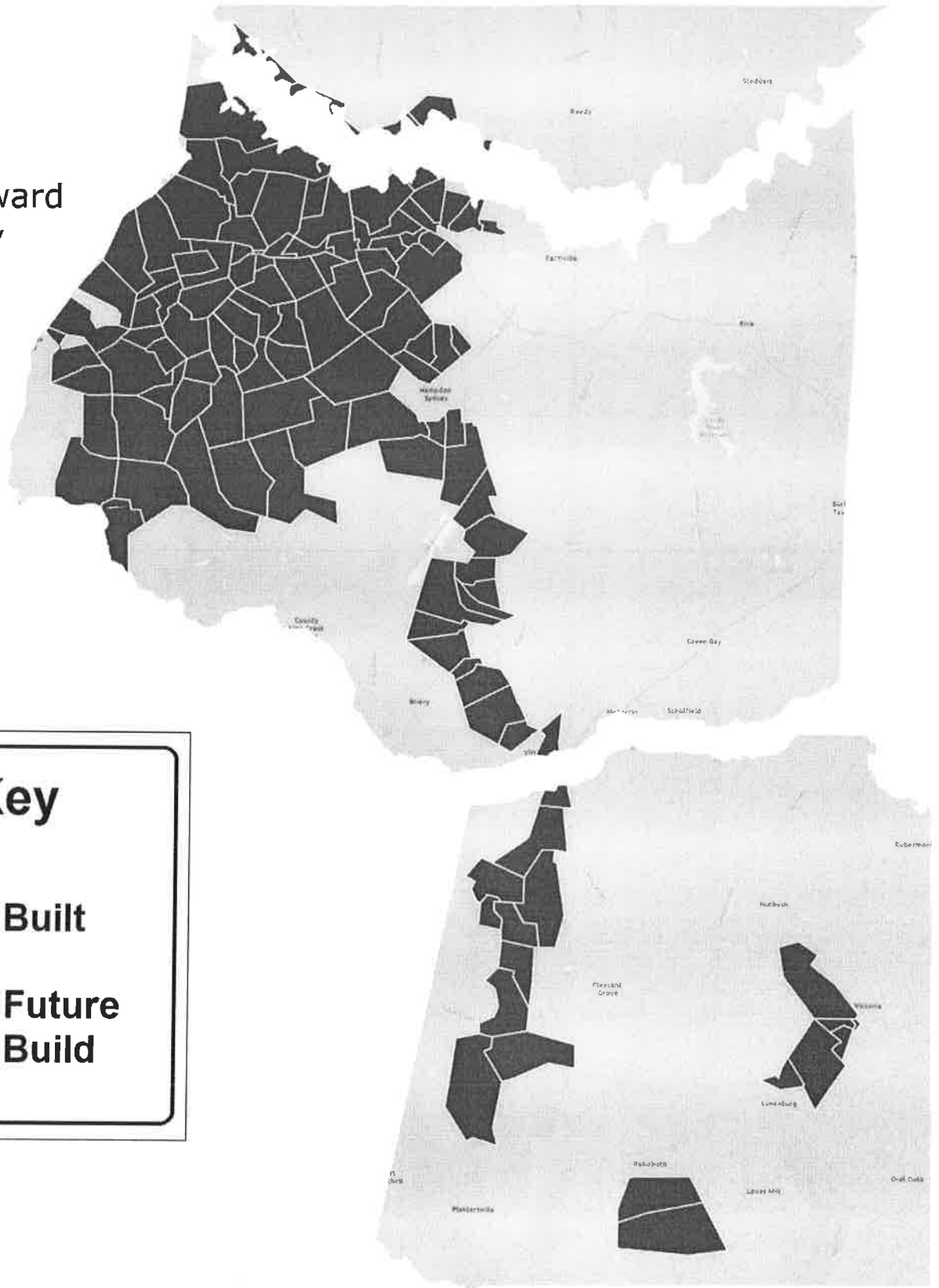
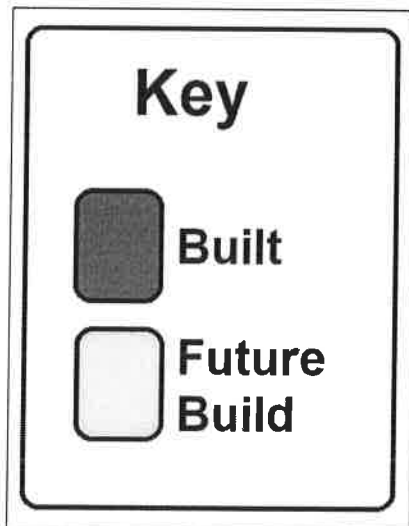
- Kinex and their contractors have moved into Lunenburg County to work on laying down middle-mile fiber for unserved areas of the County. James Garrett, Kinex Telecom, has advised that Verizon is the service provider in Lunenburg County. Verizon uses Utilquest to mark utility lines. Therefore, while in Lunenburg County, Kinex and their contractor will be coordinating with Verizon and Utilquest.
- Kinex crews continue to work in parts of Prince Edward and Lunenburg Counties where middle-mile fiber is in place to complete installs for new customers.
- Mr. Garrett advised that once middle-mile work is completed in Lunenburg County, Kinex plans to move into unserved areas of Prince Edward and Cumberland Counties.
- As of July 10th, a total of 2,839 passings (out of a target of 10,734 total passings) and 473 installs for new customers have been completed. James Garrett, Kinex Telecom, had previously advised that he hopes to see installs for new customers ramp up over the next one or two months.

Please do not hesitate to contact me if you have any questions.

cc: Melody Foster, Executive Director, CRC

Cumberland County

Prince Edward
County





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TO: CRC Representatives

FROM: Melody Foster, Executive Director

SUBJECT: CRC Administration of Drakes Branch Coronavirus State and Local
Fiscal Recovery Funds (SLFRF) Projects

DATE: July 12, 2023

Project:

The CRC is under contract with the Town of Drakes Branch to provide project administration assistance for the expenditure of SLFRF funds to be utilized to complete needed projects in the Town of Drakes Branch. The CRC is providing technical assistance including reporting on the SLFRF funds expended.

Update:

The CRC assisted the Town to advertise Request Proposals for the new town water metering system. The new water metering system will include: remote read functionalities, antennae/receivers, software, leak detection and billing functionality, training for staff and the purchase of new/replacement water meters.

The contractor, Fortiline has ordered and received the meters (249). The Town plans to hold a kick-off meeting with the contractor to finalize the workplan with town public works before installation begins. It is expected the work will be completed in 30 days (weather permitted).

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MEMORANDUM

TO: CRC Council Members

FROM: Todd Fortune *Todd Fortune*
Deputy Director

DATE: July 7, 2023

SUBJECT: Update – Drakes Branch Building Acquisition Project

As you may recall, the Town of Drakes Branch has been awarded a Hazard Mitigation Grant Program (HMGP) grant by FEMA through VDEM to fund the acquisition and removal of nine (9) buildings in the Town's Central Business District. These buildings are located within the floodplain and are subject to damage from flood events in the area. The HMGP grant is being matched with a combination of funds from the State and local matching funds from the Town. The CRC is assisting the Town with the implementation of this project.

Update: Appraisals have been completed for all affected properties. The Town Attorney has begun title searches on the affected properties, to determine if any of them have tax/lien or other legal issues. Title searches have been completed on four properties. One property has some judgements attached to it, and has been designated for a tax sale. Title searches on the other three properties turned up no issues. The Town is preparing to begin purchase negotiations with the owners of the three properties with clean titles, and is working on a strategy for the other property.

As always, please do not hesitate to contact me if you have any questions.

cc: Melody Foster

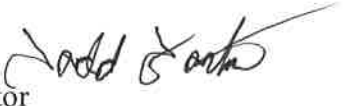


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MEMORANDUM

TO: CRC Council Members

FROM: Todd Fortune 
Deputy Director

DATE: July 12, 2023

SUBJECT: Update – Blackstone Armory Virginia Brownfields Assistance Fund
Grant: Asbestos Remediation/Lead Abatement/Tank Removal

As you may recall, the Town of Blackstone has been awarded a Virginia Brownfields Assistance Fund grant by the Virginia Economic Development Partnership (VEDP) to undertake asbestos and lead abatement activities, as well as removal of an underground fuel tank, at the Harris Memorial Armory Center. The Armory is being rehabbed for use as a multi-purpose facility, which would include job training programs to train workers for jobs in the hospitality industry. The CRC is assisting the Town with the implementation of this grant.

Update:

- Waco, Inc., out of Sandston has completed the asbestos abatement work per their contract with the Town.
- Hydrogeo Environmental out of Charlottesville has completed the removal of the underground tank per their contract with the Town.
- Waco, Inc. is proceeding with the lead abatement work per their contract with the Town. This work is expected to be completed by the end of July.

As always, please do not hesitate to contact me if you have any questions.

cc: Melody Foster



MEMORANDUM

TO: CRC Council Members

FROM: Todd Fortune *Todd Fortune*
Deputy Director

DATE: July 7, 2023

SUBJECT: Update of Regional Hazard Mitigation Plan – Monthly Update

As you are aware, the Commonwealth Regional Council (CRC) is working on an update of the CRC's Regional Hazard Mitigation Plan. The updated Plan will cover all seven (7) counties in Planning District 14. The project is being funded by a FEMA grant through the Building Resilient Infrastructure in Communities (formerly known as Pre-Disaster Mitigation) program, with all seven counties and the Town of Farmville providing in-kind (staff hours) as a match for the grant.

Update: Per the June 12 update, CRC staff made final changes to the draft Plan in June based on feedback from VDEM staff. The Plan was sent to FEMA Region 3 on June 30 for their review. Once FEMA has given preliminary approval to the Plan, it will be sent to all participating localities for adoption.

When all localities have adopted the Plan, it will be sent back to FEMA for final approval.

Please do not hesitate to contact me if you have any questions.

cc: Melody Foster, Executive Director, CRC



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TO: Commonwealth Regional Council

FROM: Lauren Jones, Regional Planner

SUBJECT: SEED Innovation Hub Project Update

DATE: July 11, 2023

Project: The CRC is under contract with the Longwood Real Estate Foundation to provide project administration assistance for three grants that will fund the rehabilitation, renovation, and will provide equipment for the development of the SEED Innovation Hub. The Economic Development Association (EDA) has awarded the Longwood Real Estate Foundation with \$1,986,965.00 in grant funds for construction costs for the facility. The Tobacco Commission also awarded the project \$500,000 in grant funds for construction costs for the facility. Go Virginia awarded the project \$674,304.00 in grant funds to purchase necessary equipment to establish the SOVA Innovation Hub.

Project Update:

EDA funds- Longwood Real Estate Foundation is preparing documents to submit for the Mortgage Wavier to the EDA. LUREF's legal counsel is continuously working with EDA's legal counsel to resolve the legal issue surrounding the Covenant of Use. Once we receive the final approval, we will be able to begin bidding out the construction of the project.

Tobacco Commission Funds- Due to the funds uses, there is not an update at this time (funds will be used as match for EDA grant).

GO Virginia Funds - Due to the funds uses, these is not an update at this time (funds will be used for equipment).



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MEMORANDUM:

TO: CRC Council Members

FROM: Melody Foster, Executive Director

SUBJECT: CRC GO Virginia Grant - Creation of New Economic Development
Organization (REDO) for CRC region

DATE: July 12, 2023

Project: CRC GO Virginia Enhanced Capacity Building Grant to fund a business plan & strategy for the creation of a NEW CRC (footprint) Regional Economic Development Organization (REDO) in partnership with Longwood University.

Project Update: The CRC staff continues to have bi-weekly meetings with the Two Consultant Teams: Timmons Group/Mangum and Economic and Creative Economic Development Consulting to discuss the status of the project.

The third Working Subcommittee Meeting was held virtually on June 26, 2023. The participants were provided a Draft Infrastructure Assessment by Joe Hines, with Timmons. Participants provided input that will be utilized to update the Assessment. Crystal Morphis, Creative EDC gave an update on the Strategic Plan Update including status of conducting/scheduling interviews.

Next Steps: The Consultant team is still in the process of completing interviews over the coming weeks. The CRC REDO Advisory Board will be meeting virtually on July 24, 2023. The next Virtual Working Subcommittee Meeting will be held on August 7, 2023.



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MEMORANDUM

TO: CRC Council Members

FROM: Lauren Jones
Regional Planner

DATE: July 11, 2023

SUBJECT: CRC Staff Update – Providing Grant Writing Services to Local Agencies

As per the CRC's ongoing efforts to provide grant writing services for County Public Schools, local government, law enforcement, and 501 (c)(3) organizations in the region, the following activities have taken place since June 12, 2023:

Status Update

- **Rescue Squad Assistance Fund (RSAF):** Funding awards announcement was made July 1st. RSAF had over 200 applications to be submitted. Only 39 agencies were awarded. The CRC assisted with five submitted applications:
 - Blackstone Fire Department: Their application to purchase a UTV unit for search and rescue efforts was not funded.
 - **Charlotte County Rescue Squad** was **awarded \$276,200.00** to purchase an F550 4x4 Ambulance and Rechassis Unit 23 Ambulance. Congratulations!
 - Farmville Volunteer Fire Department: Their application to purchase tablets was not funded.
 - Crewe Volunteer Fire Department: Their application to purchase a LUCUS device and accessories was not funded.
 - Red House Volunteer Fire Department: Their application to purchase a first responder truck and accompanying equipment was not funded.
- **Prince Edward County, USDOT RAISE Planning Grant:** The County was notified that they were not awarded the RAISE Planning Grant (only eight applications were funded nationwide). CRC Staff assisted Prince Edward County in submitting the Farmville US 460 East Interchange Study Planning Grant on February 28th.
- **Virginia Outdoor Foundation – Preservation Trust Fund (PTF):** The CRC is working with the Town of Victoria and the Town of Kenbridge with potential applications to the PTF to fund the expansion of existing trails. Applications are due on August 7, 2023.
- **VDEM State Homeland Security Grant:** Applications are due on July 17, 2023. The CRC is assisting Amelia County (regional application), the Town of Farmville, and Prince Edward with applications.
- **Firehouse Subs:** The CRC is assisting Drakes Branch Volunteer Fire Department with a potential application to purchase rescue strut to help secure overturned vehicles during search and rescue efforts. Applications are taken quarterly and open on July 13th.
- **VDOT Transportation Alternatives Program (TAP):** The CRC assisted Amelia County, Lunenburg County, the Town of Farmville and the Town of Keysville with pre-application

submission to fund the construction of pedestrian sidewalks. Pre-applications were due July 1, 2023.

Awaiting Approval

- Virginia Department of Health, Office of Drinking Water - Drinking Water State Revolving Fund: The CRC assisted Prince Edward County with request for funds to develop the Sandy River Reservoir to a public drinking water source. The CRC also assisted the Town of Charlotte Court House with a request for funds to replace water meters and install isolation valves. Applications were due by May 5th.
- Town of Blackstone, USDA Rural Development (RD): CRC staff assisted the Town of Blackstone with an application for funds to purchase equipment for the Harris Memorial Armory Center.
- Virginia Main Street, Resurgence Grant: The CRC assisted the Town of Blackstone with a request for funds to start a small business support training services for existing businesses in Blackstone's Historic Business District. Applications were due April 28th. The anticipated award announcement is July 2023.
- CENTRA Health Grant- The CRC assisted the Amelia Emergency Squad with a request for funds to purchase an AED device for one of the ambulances. Applications were due May 1st. Funding awards will be made no later than September 31, 2023.
- Prince Edward County Congressionally Directed Spending Request: CRC staff assisted the County with a request for funds to develop the Sandy River Reservoir to a public drinking water source. Requests were due by March 10th.
- Staffing for Adequate Fire and Emergency Response Grant (SAFER): CRC staff assisted Farmville Volunteer Fire Department with a SAFER application. Funds will be used to hire additional personnel. Applications were due by March 17th.
- Town of Drakes Branch, Department of Environmental Quality (DEQ), American Rescue Plan Act Wastewater Funds: The Town is awaiting approval on its application to DEQ for funds to undertake repairs to the Town's sewer system, to address problems with average flows exceeding acceptable limits. The CRC assisted with this application, which was submitted on December 15th.
- Buckingham County, National Park Service Save Americas Treasures Grant Program: The County is awaiting word on its application for funds to complete necessary restoration projects on their Historic County Courthouse. The CRC assisted with this application, which was submitted on December 20th. Funding awards are anticipated in Mid-July.
- Assistance to Firefighters Grant (AFG): CRC staff are awaiting word on when award announcements for the most recent submitted applications. Awards are ongoing until funds are depleted. CRC staff assisted with the following applications:
 - Victoria Fire and Rescue (VFR) requested funds to replace one of their trucks that has fallen into disrepair.
 - Prince Edward County Fire and Rescue is requesting funds in a regional application to purchase a thermal imaging camera.
 - Drakes Branch Fire and Rescue requested funds to purchase a thermal imaging camera and turnout gear.

Projects on Standby (work undertaken as developments warrant)

- Farmville Downtown Partnership: CRC staff met with the Farmville Downtown Partnership regarding potential grant opportunities.
- Playground Equipment Funding: The CRC is continuing to research funding for a playground equipment.
- Public Parking Lot in Victoria: The CRC is continuing to research funding for a public parking lot in Victoria
- Town of Crewe Downtown Revitalization: CRC Staff have had meetings with Town staff and staff from DHCD regarding a potential Planning Grant for a Downtown Revitalization Project. DHCD Staff have advised that the next round of Planning Grants will open July 1st.
- Curdsville Community Center (Buckingham County): The CRC is working with the group to seek funding opportunities to renovate the community center.
- Animal Shelter Funding: The CRC is continuing to research funding for new animal shelters.
- Twin Lakes State Park, Friends of Twin Lakes State Park: The CRC is working with the State Park and the non-profit group that supports the State Park to identify funding opportunities for various projects at the Park.

Upcoming Grant Funding Opportunities	
Grant Opportunity	Deadline
Southeast Crescent Regional Commission, State Economic and Infrastructure Development (SEID) Grant Program	Preapplications - July 21, 2023 Full Application Opens – August 7, 2023 Full Application – September 15, 2023
DHCD CBDG Planning Grants	Open – December 30, 2023
VBAF Site Remediation Grant	Open – September 29, 2023
VBAF Assessment and Planning Grant	Open; Rolling Basis
VDEM State Homeland Security Grant	Open – July 17, 2023
VOF Preservation Trust Fund	Open – August 7, 2023
VOF Get Outdoors Fund	Pre-applications – July 17, 2023 Full Application – August 7, 2023
DHCD Mixed Use on Main Street (MUMS)	Rolling Basis in 2023 until all funds are distributed
VDOF Virginia Trees for Clean Water	Rolling Basis through December 1, 2023
VDOT Transportation Alternative Program (TAP)	Letter of Intent to apply – July 1, 2023 Full Application – October 1, 2023
Rescue Squad Assistance Fund	Opens on September 15, 2023
<i>*Programs with rolling submissions include: EDA, USDA, Virginia Housing, GO Virginia, DHCD, Tobacco Commission TROF, VEDP, etc.</i>	

As always, please do not hesitate to contact me if you have any questions.



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MEMORANDUM:

TO: CRC Council Members

FROM: Melody Foster, Executive Director

SUBJECT: Update - CRC EDA Planning and Local Technical Assistance Funding Request

DATE: July 12, 2023

As noted previously, the Commonwealth Regional Council (CRC) submitted a request for EDA Planning and Local Technical Assistance funding in the amount of \$70,000, with the CRC matching at \$70,000 (staff time) on February 17th. Once the CRC was designated as an EDD, the CRC became eligible to request this funding to support the EDD designation for fiscal year 2024. As you are aware the CRC was notified on April 11th that the application had been selected for further consideration and the CRC was requested to supply additional confirming documentation. The additional information was provided on April 17th.

We are still awaiting final approval. I check in with Lauren Stuhldreher with EDA weekly. Lauren stated EDA is still waiting for the funding to be allocated into the correct funding opportunity, so they can appropriate it into the Local Technical Assistance program fund and make awards.



SOUTHEAST CRESCENT REGIONAL COMMISSION

Office of the Federal Co-Chair
1901 Assembly Street, Suite 370
Columbia, SC 29201

June 20, 2023

Ms. Melody Foster, Executive Director
Commonwealth Regional Council
P.O. Box P
Farmville, VA 23901

Dear Ms. Foster,

Once confirmed by the Senate as Federal Co-Chair of the Southeast Crescent Regional Commission (SCRC) in January 2022, the journey of building an agency from concept to actuality began. Authorized by Congress in the 2008 *Food, Conservation, and Energy Act* ("the Farm Bill"), this federal-state partnership's mission is to build sustainable communities and promote economic growth across its seven-state region which spans parts of Alabama, Georgia, Mississippi, North Carolina, South Carolina, Virginia and all of Florida.

SCRC receives annual appropriations from Congress to invest in economic and infrastructure development projects that reduce the effects of poverty, unemployment and outmigration. SCRC is committed to supporting job creation, building communities and improving the lives of those who reside in its 428 counties and county equivalents. To accomplish this, it is essential to build an effective, working relationship with local development districts (LDDs), also known as Councils of Government, Regional Planning and Development Commissions, Economic or Area Development Districts.

Your role as an economic development planner makes you eligible to receive this correspondence. The chart below contains one or more SCRC counties or county equivalents in your service area.

SCRC Counties Served	Amelia (County), Buckingham (County), Charlotte (County), Cumberland (County), Lunenburg (County), Nottoway (County), and Prince Edward (County)
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SCRC released the first Notice of Funding Available (NOFA) for the inaugural State Economic and Infrastructure Development (SEID) grant program on Thursday, June 8, 2023. A link to the NOFA can be found at [scr.gov](https://www.scr.gov). The Commission has \$20 million in SEID funding to support local and regional planning initiatives for economic and infrastructure development projects located within the SCRC footprint.

SCRC's authorizing statute, 40 U.S.C., Subtitle V, §15501 (b)(c)(d), dictates at least 50% of grant funds be allocated to distressed counties and isolated areas of distress and at least 40% must be allocated to infrastructure projects tackling basic public infrastructure, telecommunications and transportation. Eligible entities are state, local and federally recognized Indian tribal governments, other political subdivisions of the state (regional planning commissions, special purpose district of a state or local government engaged in economic or community development activities or a consortium of political subdivisions) or non-profit organizations. Grant funds may be used to address the following needs in local and regional development: transportation, basic public infrastructure, telecommunications, skill development, entrepreneurship, and business development, basic health care, tourism and recreation aligned with economic development and renewable and alternative **Page 37**
Additional information on county economic designations can be found at [scr.gov](https://www.scr.gov).

Ms. Melody Foster

Page 2

June 20, 2023

As one of 62 LDDs within the SCRC footprint, you are invited to participate in the agency's inaugural LDD program, a non-competitive grant program to assist your organization with regional administration and planning. The grant will require LDDs to perform the following activities:

- a.) operate as a lead organization serving multicounty areas in the region at the local level;
- b.) carry out public outreach activities for local governments, businesses, community development groups and participate in SCRC programs, events, and policy initiatives;
- c.) serve as a liaison between citizens, businesses, state and local governments, nonprofit organizations (including community groups and educational institutions);
- d.) assist in identifying, assessing, and facilitating projects and programs to promote economic development of the SCRC region; and
- e.) provide technical assistance, application support and review, and other services to SCRC and entities positioning to apply for SCRC funding.

To participate, you or a member of your staff must attend a virtual training session to learn more about the SCRC LDD grant program and the process to receive financial assistance. **Please register at scrc.gov, by clicking on the "Local Development Districts SCRC Training Sessions" at the top of website and proceed to click on one of the following three options below to register for a virtual training session.**

<u>Session 1</u>	<u>June 27, 2023</u>	<u>9:00 –10:30 am</u>
<u>Session 2</u>	<u>June 27, 2023</u>	<u>12:00 –1:30 pm</u>
<u>Session 3</u>	<u>June 28, 2023</u>	<u>3:00 – 4 :30 pm</u>

All LDDs are also required to work with the SCRC state program manager in the state where the organization is located. Your program managers are copied on this correspondence.

Thank you for your leadership and I look forward to working with you to improve the economic conditions of the SCRC region.

If you have any questions, please contact Melissa Lindler, SCRC Chief of Staff, at 202-794-0001 or mlindler@scrc.gov.

Kind Regards,

Jennifer Clyburn Reed

Dr. Jennifer Clyburn Reed
SCRC Federal Co-Chair

Enclosures (*List of SCRC Counties by Economic Designation and SCRC Overview*)

cc: Matt Weaver, VA SCRC State Program Manager, VA Dept. of Housing and Community Development
Office Phone: 804-371-7011, Email: matthew.weaver@dhcd.virginia.gov

Rachel Jordan, VA SCRC State Program Manager, VA Dept. of Housing and Community Development
Office Phone: 804-773-9098, Email: rachel.jordan@dhcd.virginia.gov

Ashley Powell, SCRC Executive Director
Office Phone: 803-851-3356, Email: apowell@scrc.gov

Page 39