



IN PARTNERSHIP WITH The Counties of Amelia | Buckingham | Charlotte | Cumberland  
Lunenburg | Nottoway | Prince Edward

**Meeting Agenda**  
**Commonwealth Regional Council**  
**Wednesday, July 16, 2025 8:30 a.m.**

**Commonwealth Regional Council Conference Room, 200 Heartland Road, Keysville, VA**

- I. Welcome & Call to Order.....Chairman
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Minutes from June 18, 2025, Council Meeting, (pg 1)..... Council Members
- V. Treasurers' Report – June Financial Statements, (pg 10)..... Treasurer Davis
- VI. Report of Officers, Committees & Executive Director
  - A. Chairman's Report..... Chairman
  - B. Executive Director's Monthly Activities Report, (pg 14) ..... Exec Director
- VII. Scoping the Future – Discussion of Innovative/Regional Ideas, (pg 16)..... Exec Dir/Council Members
- VIII. Old Business
  - A. Staff Monthly Project Reports
    - 1) Update on Watershed Implementation Plan (WIP) Phase III (pg 17).....Ethan Bowman
    - 2) Update on Buckingham County Comprehensive Plan (pg 18).....Matt Swartout
    - 3) Update on CRC Affordable Workforce Housing Development Program, (pg 19).....Lauren Pugh
    - 4) Update on Amelia County Comp Plan, (pg 20).....Lauren Pugh
    - 5) Update on Regional VATI Grant for Cumberland, Lunenburg & Prince Edward, (pg 21).....Lauren Pugh
    - 6) Update on Drakes Branch Building Acquisition Project, (pg 22) ..... Lauren Pugh
    - 7) Update on Longwood SEED Innovation Hub Project, (pg 25) ..... Lauren Pugh
    - 8) Regional Reassessment Possibilities (pg 26)..... Christin Jackson
    - 9) Update on Central Virginia Poultry Cooperative TRRC & AFID Grants, (pg 29)..... Lauren Pugh
    - 10) EDA Planning and Local Technical Assistance Program, (pg 30).....Lauren Pugh
    - 11) VDOT Rural Transportation Planning Program (pg 31).....Matt Swartout
    - 12) SCRC, LDD Program (pg 32).....Ethan Bowman
    - 13) Drakes Branch Comp Plan Update (pg 33).....Ethan Bowman
    - 14) Council Member Comments
- IX. New Business.....Chairman
  - A. Staff Reports
    - 1) Update on Grant Writing, (pg 34).....Ethan Bowman
    - 2) Resolution for VRS Life Insurance Policy for CRC Staff (pg 37).....Christin Jackson
    - 3) Council Member Comments
- X. Commonwealth Intergovernmental Review Process, (pg 38) ..... Christin Jackson
- XI. Other Business
- XII. Council Member Comments
- XIII. Adjourn – Next Meeting Date –Wednesday, August 20, 2025, at 8:30  
CRC Conference Room

**COMMONWEALTH REGIONAL COUNCIL**  
200 Heartland Road  
Keysville, VA 23947 | 434-392-6104 PHONE  
[www.virginiashartland.org](http://www.virginiashartland.org)

**Commonwealth Regional Council**

**CRC Conference Room  
Keysville, Virginia  
June 18, 2025**

**Welcome & Call to Order**

The Chairman, Mr. Hankins, called the meeting to order at 8:30 a.m.

**Invocation and Introductions**

Mr. Garrett gave the invocation and led the group in reciting the Pledge of Allegiance to the American flag.

**ROLL CALL**

**MEMBER REPRESENTATIVES**

**PRESENT**

**ABSENT**

Amelia:

Dexter Jones

Mr. Dexter Jones  
(Vice-Chair)

\*Mr. David Felts

\*Mr. David Felts

Buckingham:

Mr. Paul Garrett

Mr. Paul Garrett

\*Mr. Karl Carter

\*Mr. Karl Carter

Charlotte:

Mr. Noah Davis

Mr. Noah Davis  
(Treasurer)

\*Mr. Walt Bailey

\*Mr. Walt Bailey

Cumberland:

Mr. John Newman

\*Mrs. Eurika Tyree

\*Mr. John Newman

\*Mrs. Eurika Tyree

Lunenburg:

Mr. Mike Hankins

Mr. Mike Hankins  
(Chairman)

\*Mr. Jonathan Chumney

\*Mr. Jonathan Chumney

Nottoway:

Mr. Dickie Ingram

\*Mr. Bill Collins

Mr. Dickie Ingram

\*Mr. Bill Collins

Prince Edward:

Mr. David Emert

Mr. David Emert  
(Secretary)

\*Dr. Odessa Pride

\*Dr. Odessa Pride

Non-Member Representatives:

**SVCC:**

\*\*Mr. Keith Harkins

\*\*Mr. Keith Harkins

**Longwood University:**

\*\*Ms. Sheri McGuire

\*\*Ms. Sheri McGuire

**Hampden-Sydney College:**

\*\*VACANT

\*\*VACANT

NOTE: \*Denotes Alternates

\*\*Denotes Non-Voting Member Attending

**Member County Administrators Present**

Mr. Dan Witt, Charlotte County

**STAFF**

Ms. Christin Jackson, Executive Director

Ms. Wendy Newton, Finance Director

Ms. Lauren Jones Pugh, Planning Director

Mr. Matt Swartout, Regional Planner

Mr. Ethan Bowman, Regional Planner

**GUESTS:**

Mr. Alexander McCoy, Executive Director, VHREDA

Mr. Terry Ramsey, Town of Charlotte Court House, Town Council Member (V)

(V) Denotes attendees who participated virtually.

**Approval of Minutes of April 16, 2025, Council Meeting:**

Mr. Emert moved, and Mr. Davis seconded to approve the minutes as presented. Motion carried.

**Treasurer's Report:**

**May:** Ms. Jackson pointed out the change in the financial report. Ms. Jackson stated the report shows the current month's transactions with the yearly actuals and the budget. Mr. Emert moved, and Mr. Davis seconded to approve the Treasurer's Report as presented. Motion carried.

**Report of Officers, Committees & Executive Director:**

**Chairman's Report:** Mr. Hankins stated he was becoming Chair of the Virginia Association Planning District next month. Mr. Hankins stated at the June 11<sup>th</sup> meeting they covered two things that he thought were very interesting. Mr. Hankins stated the George Washington Planning District received a grant of one million dollars to help replace septic tanks for water quality improvement. Mr. Hankins said to reach out to the Executive Director to get more information because he believes every county here could benefit from this. Mr. Hankins stated the second interesting item was employee evaluations. He stated when doing employee evaluations, the employer should also show their benefits package to not

only show what the employee is making but what the company is paying for their benefits. Mr. Hankins said this may help to retain more employees.

**Executive Director Monthly Activities Report:** Ms. Jackson stated that a report was included in the Council packet. Ms. Jackson stated she attended VAPDC Board Meeting and Executive Directors' Meeting and participated in a GOVA GoTec Webinar. Ms. Jackson stated she met with Alex McCoy to review the VHREDA Budget for 2025-26. Ms. Jackson stated she sent out the RFP for the On-Call Consultants to be returned by June 13th. Ms. Jackson stated she arranged and signed new signature cards for CRC and VHREDA and had several website meetings with various consultants. Ms. Jackson stated she had the new Amelia County Administrator, Eric Pollitt, to discuss how CRC can help Amelia County. Ms. Jackson explained she called DHCD and discussed the verbiage of the Broadband Affordability and Adoption Plan with Chandler Vaughan and uploaded a new version of the plan to CAMS and re-submitted a complete remittance for Prince Edward County in CAMS. Ms. Jackson stated she signed off on the Chowan River Water Supply Plan Agreement with DEQ. Ms. Jackson said she assisted Lauren on the 90-day evaluations of the two new Regional Planners. Ms. Jackson stated she completed and submitted a pre-application for the SEID Grant for Prince Edward County's HIT Park Access Road. She also stated she talked to many localities/entities about the SEID Grant opportunity that CRC shared. Ms. Jackson said she told all three entities that all three TRRC grants we applied for were approved, including BOOMS, VHREDA Branding, and Mill Building Project. Ms. Jackson stated she spoke with VACorp to get Worker's Compensation Insurance set up for VHREDA and shared information with the Town of Keysville and the Town of Farmville about the Designated Growth Areas and what the next steps are to become designated. Ms. Jackson stated she worked with Ethan on rebranding and purchasing new materials with our new logo and reached out to get quotes from businesses that create signs and stickers. Ms. Jackson stated she hosted a Reassessment meeting with County representatives and the State Tax Team to better understand and capture the issues with the current Assessors. Ms. Jackson stated she completed and submitted the VAPDC Salary Survey. Ms. Jackson stated she also attended the VHREDA meeting, and the new Executive Director has been meeting with people and has attended BOS meetings in various counties and he plans to attend at least one in each county, and it was established that the next meeting of the VHREDA Board will be at 4:00 on Thursday, August 28th at the Longwood University SEED Innovation Hub followed by a Meet and Greet at 5:30 to introduce Alex McCoy to the region. Ms. Jackson said Sheri McGuire, Crystal Baker, and herself are heading it up, so if there is anyone that you want to invite, please let one of us know. Ms. Jackson stated that Ethan created an invitation, and we shared it with the committee for feedback. Ms. Jackson stated she created the CRC 2025-26 Budget and held a Budget Committee Meeting.

**Scoping the Future - Discussion of Innovative/Regional Ideas:** Ms. Jackson stated a report was included in the Council packet. Ms. Jackson explained the items highlighted in the report; the CRC staff were still actively looking for ideas and providing support for these items, and she would provide more information on the County Reassessments.

### **Old Business:**

### **Staff Monthly Project Reports:**

**Update on Watershed Implementation Plan (WIP) Phase III:** Mr. Bowman stated that a report was included in the Council packet. Mr. Bowman stated that the CRC is working to establish a regional BMP Task Force to enhance coordination across jurisdictions. Mr. Bowman said the task force will help identify and prioritize watershed improvement projects and implement strategies for the region. Mr. Bowman stated the CRC has met with several local Extension Offices and Soil & Water Conservation Districts (SWCDs) to coordinate Rain Barrel Workshop events that promote household stormwater

management. Mr. Bowman stated the CRC staff also met with the Virginia Department of Forestry (VDOF) to discuss collaboration on an upcoming Tree Give-Away Event to support reforestation and buffer planting efforts. Mr. Bowman also stated that the CRC is organizing a Grant Day event to be held at the CRC office. This event will feature guest speakers from state or federal agencies providing guidance on environmental and infrastructure-related grant opportunities for localities.

**Update on Buckingham County Comprehensive Plan Update:** Mr. Swartout stated that a report was included in the Council packet. Mr. Swartout stated that at the May 12th meeting, the respective Board of Supervisors formally approved the recommendations proposed following the Planning Commission's April 28th recommendation. As part of the next steps in the process, the Board set the date for the upcoming public hearing, which took place on June 9<sup>th</sup>. At this time, the Board approved the plan.

**Update on CRC Affordable Workforce Housing Development Program:** Ms. Pugh stated that a report was included in the Council packet. Ms. Pugh stated that all five homes have been set in Keysville. Ms. Pugh said a Home Dedication was done on June 7th at 11:00 AM. Ms. Pugh said Piedmont Habitat had to switch project site locations for the final house. After a title search was conducted on the property, there were liens on the property that could not be cleared. Luckily, Piedmont Habitat had some property in Buckingham County they were waiting to build on; a house has been ordered through Cardinal homes and is completed. Grant funds were only being used for the construction of the Cardinal home. Ms. Pugh stated that Blackstone/Southside Outreach has started construction on all three homes.

**Amelia County Comprehensive Plan Update:** Ms. Pugh stated that a report was in the Council packet. Ms. Pugh stated that the CRC staff attended a planning committee meeting on May 22nd. At this meeting, CRC staff reviewed the changes to the future land use map and natural resource section. The CRC also discussed the Comprehensive Plan Community Meetings and the Goals and Objectives section of the plan. There were a few requested changes. Ms. Pugh stated that the next committee meeting will be held on June 26th. At this meeting, CRC will review the changes to the future land use map, transportation map, and natural resources section of the plan. The CRC will review the Goals, Policies, and Objectives section, and other updated sections of the plan. Ms. Pugh stated that the CRC staff developed a community meeting exercise and flyer. Ms. Pugh said Mr. Bowman distributed flyers throughout the community last week. Ms. Pugh also stated that the planning committee decided to host three community meetings. These community meetings will be held on:

- Tuesday, July 15th at Paineville Fire Department from 7 to 8pm
- Thursday, July 17th at Mannboro Fire Department from 7 to 8pm
- Tuesday, July 22nd at Amelia County Administrative building from 7 to 8pm

**Update on VATI Grant for Cumberland, Lunenburg, and Prince Edward:** Ms. Pugh stated that a report was included in the Council packet. Ms. Pugh stated that Planet Networks has been really focusing on installations because they had a big backlog due to all the damage they were repairing. Ms. Pugh stated they had 44 installations completed in May. Ms. Pugh stated that Planet Networks hopes to ramp up even more installations over the next several months.

**Update on Drakes Branch Building Acquisition Project:** Ms. Pugh stated that the report was included in the Council packet. Ms. Pugh stated that the CRC assembled and submitted a budget revision on behalf of the Town to cover the Lead and Asbestos activities and are awaiting approval from FEMA. Ms. Pugh stated A & A Environmental has completed the asbestos abatement work on the buildings and completed air clearance activities and CRC is assembling the reimbursement request.

**Update on SEED Innovation Hub Project:** Ms. Pugh stated that a report was included in the Council packet. Ms. Pugh stated that the CRC staff are assembling the final reimbursement request and final distribution checklist from the EDA. Once completed and submitted, this grant will be closed. Ms. Pugh stated that the CRC is awaiting additional documentation to submit another request to the Tobacco Commission. Ms. Pugh also stated that the CRC staff prepared and submitted reimbursement request #4 to GO Virginia staff for the GO Virginia Funds.

**Regional Reassessment Possibilities:** Ms. Jackson stated that a report was included in the Council packet. Ms. Jackson stated that on May 27th, CRC Staff reached out to David Seay of the VA Tax Team to ask that he be a part of the upcoming meeting of County representatives to discuss their issues with the present and past Assessors. David said that he and his team would be at the meeting to listen to the concerns. Ms. Jackson stated that on June 5th, CRC Staff hosted a Reassessment Meeting. There were 23 in attendance with representatives from all seven counties, a representative from Southside Planning District, representatives from Brunswick County, and VA Tax team to discuss issues with current/past assessors. Some of the issues included:

- Since Vision Governmental Solutions has bought Wampler and Eanes and Pearson, are we going to still get a competitive rate for service?
- If we put out a bid to do all seven counties, could we get a better rate?
- All counties have different markets and have different Marketing studies, so it would not be one size fits all kinds of job.
- The Assessor did not meet the completion deadline, which made the county late getting the budget completed.
- One person cannot do it all, there needs to be one accessor and several workers that go out to the site to look at the property.
- Workers did not actually come out to look at the property for one reason or the other. (Gates, way off the road, timber in the way)
- Not using fair market value, using a formula about figuring 80% of the value.
- Tax said that a locality could hire its own person and there is a process where Tax can certify that person, but they do not have to be licensed through the state. The CRC could not do that. If they hired a person, that person must be a licensed assessor through DPOR.

Ms. Jackson said one thing that Nottoway liked was the fact that the Assessor let the County Staff input the data to save some money and if there was an agreement, that should be an option, and it was suggested that at the VACO Annual Conference they have a session that involves Tax, Contractors, and localities. Other suggestions were that cost is not the only factor; there needs to be quality, and it would be better if local people were involved in the assessment because they would be more familiar with the area. Ms. Jackson stated that her next step would be to send an email to get the next start and proposed finish dates from each locality and create a Gantt chart to be ready to discuss with Assessors and for everyone to be prepared to tell their CRC representative their wishes or issues, so that it can be further discussed at the next CRC meeting.

**Update on Central Virginia Poultry Cooperative TRRC & AFID Grants:** Ms. Pugh stated a report was included in the Council packet. Ms. Pugh stated that the CRC staff are working with CVPC to assemble and submit the first reimbursement request to the #2 TRRC grant.

**Update on the EDA Planning and Local Technical Assistance Program:** Ms. Pugh stated that the CRC finalized the CEDS stakeholder list and sent out an invitation for the stakeholder meeting. CRC will be hosting the stakeholder meeting on Tuesday, June 24th at 2pm at the CRC office. Ms. Pugh stated the next CEDS meeting will be held on July 25th at 1pm. At this meeting, CRC staff will review the changes to the economic analysis, review the draft vision statement, and draft CEDS goals.

**Update on the VDOT Rural Transportation Planning Program:** Mr. Swartout stated that the report was included in the Council packet. Mr. Swartout gave an update on the following:

- **STARS:** On May 14<sup>th</sup>, a virtual VDOT STARS meeting was held regarding the E. 3rd Street and Persimmon Tree Fork Road intersection. The meeting provided an overview of the existing conditions analysis and included traffic forecasting to inform potential improvements.

On June 4, 2025, CRC staff attended a STARS meeting focused on the E 3rd Street and Persimmon Tree Fork Road intersection in Prince Edward County. The meeting covered existing traffic and safety conditions, crash data analysis, and projections for future traffic volumes through 2045. Public survey results highlighting concerns about speeding, pedestrian safety, and signal coordination were reviewed, and four potential improvement alternatives including Conventional, Thru-Cut, Roundabout, and Bowtie were presented. The session concluded with an outline of the next steps including further analysis, public engagement, and the development of final recommendations by Fall 2025.

- **GIS & Mapping:** CRC staff continue to update and develop GIS-based maps in support of comprehensive plans and various individual projects. Recent mapping efforts have included updates to plan documents and the creation of future Designated Growth Area (DGA) maps for Keysville and Farmville, among other initiatives.

**Update on the SCRC LDD Program:** Mr. Bowman stated that the report is included in the Council packet. Mr. Bowman stated the following updates on:

### **Grant Assistance and Technical Support**

- CRC continues to provide critical grant writing and administrative support services to local governments and nonprofit organizations throughout the region. These efforts focus on expanding economic opportunities and community capacity.
- **In May, CRC submitted several State Economic & Infrastructure Development (SEID) Grant pre-applications** on behalf of local partners. These submissions aim to support infrastructure enhancements and economic revitalization efforts across multiple counties.

### **Ongoing Support:**

- CRC is currently administering grant support for the Central Virginia Poultry Group, helping to manage documentation and submission processes.

### **Comprehensive Planning:**

### **Buckingham County Comprehensive Plan**

- The Planning Commission has completed its review, and **the Final Public Hearing is scheduled for next week.**
- CRC will continue providing support through the adoption phase.

### **Amelia County Comprehensive Plan**

- CRC attended a **planning committee meeting on May 22** to review updates to the Future Land Use Map and Natural Resources section, and to discuss community meeting logistics and Goals & Objectives.
- The **next meeting is scheduled for June 26**, where CRC will review revisions to the Goals, Policies, and Objectives, as well as mapping updates.
- **Three community meetings have been scheduled for July** to gather broader public input across the county

### **Drakes Branch Comprehensive Plan**

- CRC facilitated a community meeting on May 28, featuring interactive PARK and mapping exercises.
- Community input is being compiled, and the draft survey report will be reviewed at the next Planning Commission work session on June 25

**Drakes Branch Comprehensive Plan Update:** Mr. Bowman stated a copy of the report was included in the Council Packet. Mr. Bowman stated that the following activities have occurred:

- In preparation for the community meeting, the CRC staff developed, printed, and distributed the community meeting flyer. CRC staff also are working on finalizing the community meeting exercises, including updating the latest zoning map.
- The Community Meeting was held on May 28th at 7pm in the Drakes Branch Municipal Building. We had an attendance of 21 community members. During this meeting, CRC facilitated two interactive exercises with community members: a PARK (Preserve-Add-Remove-Keep) exercise and a Mapping exercise to identify areas of interest and priority for future development. Input gathered from these exercises is currently being compiled into a Community Input Survey Report.
- The next work session is scheduled for June 25th. At this meeting, CRC staff will present the draft Community Input Survey Report for review and will work with the Planning Commission to finalize dates for broader community survey distribution.

### **New Business:**

**Staff Updates:** Update on Grant Writing: Mr. Bowman stated a copy of the grant writing report was included in the Council packet. Mr. Bowman gave a status update on the following:

### **Awarded / Not Awarded Grants**

#### **NOT AWARDED - FEMA, FP&S Grant**

- Charlotte County Dept. of Public Safety: Smoke detectors, firefighter medical kits, and accountability equipment.

#### **AWARDED - Virginia Tobacco Region Revitalization Commission (TRRC)**

- The MILL Collective (Farmville): A planning grant for a feasibility study on the Mill property.



- CRC is serving as the applicant.
- VHREDA: Branding
- Regional application to support historic designations, Main Street America dues, and BOOMS database integration.

### **Applications Submitted (Since Last Month)**

#### **DHR, BIPOC Preservation Fund**

- Mary E. Branch School (Farmville): To fund stabilization, roof repair, and renovations. CRC staff also participated in a meeting on May 6 with Mary E. Branch to discuss grant opportunities.

#### **VDOT, TAP Program**

- Prince Edward County: Two for Zion Hill Road sidewalk improvement phases I & II.

#### **SCRC, SEID Grants**

- Prince Edward (HIT Park Access Rd): Application submitted for access road improvements to enhance connectivity and support development at the Heartland Innovative Technology Park.
- Cumberland (Small Area Plan): Request submitted to fund a detailed planning effort for strategic growth and revitalization in a designated area.
- Amelia (Planning, Potential River Access Points): Funding sought for preliminary planning to identify and assess future public river access locations.
- Blackstone (Raw Water Line): Application submitted for the development of a raw water line to bolster local infrastructure and utility resilience.

**Upcoming Grant Funding Opportunities:** Mr. Bowman stated a report was included in the Council packet.

**Proposed Budget for 2025-26 Program Year:** Ms. Jackson stated that a copy of the report was in the Council packet. Ms. Jackson stated that on June 5<sup>th</sup> the budget committee met to review the current and projected budget figures. Ms. Jackson explained the financial overview on page 39 to the Board. Ms. Jackson stated the revenue sources remain aligned and include Local member investments, Cooperative funding from the Department of Housing and Community Development (DHCD), and Project-related funds, both carryover and anticipated new projects. Ms. Jackson stated that the current figure is expected to be closer to \$1 million, which reflects a strong financial position heading into the new period. Mr. Emert motioned the Board to approve the FY 25-26 budget. Mr. Garrett seconded the motion. Motion carried.

**Council Member Comments:** There were none.

**Commonwealth Intergovernmental Review Process (CIRP):** There were no comments.

#### **Other Business:**

Ms. Jackson asked the Board if the October 15<sup>th</sup> Board meeting could be moved to October 22<sup>nd</sup> because the NADO Conference was October 13<sup>th</sup>-16<sup>th</sup> and Ms. Pugh and herself were attending. Mr. Davis motioned to approve the date change and Mr. Emert seconded. Motion carried.

**Council Member Comments:**

**Adjournment, Next Meeting:** The meeting adjourned at 9:38 a.m. The next meeting was set for Wednesday, July 16th, at the CRC's office at the Heartland Building in Keysville, Virginia.

Mr. David Emert, Secretary

**Treasurer's Report - Cash on Hand & Account Balances**

**For the Period of June 1, 2025 thru June 30, 2025**

| <u>Cash on Hand</u> | <u>Period Ending</u> |
|---------------------|----------------------|
| Total Income        | \$ 296,437.87        |
| Total Expenses      | \$ 337,579.95        |
| Net Balance         | \$ -41,142.08        |
| Cash on Hand        | \$ 1,317,648.46      |

**Account Balances as of May 31, 2025**

| <u>CRC Accounts</u> |                     |
|---------------------|---------------------|
| Truist 4425 (M1)    | \$ 1,005,486.18     |
| Truist 4301 (PR)    | \$ 1,104.45         |
| Truist 1827 (Oprtg) | \$ 1,831.77         |
| Benchmark (CD3)     | \$ 239,075.20       |
| Benchmark (CD1)     | \$ 55,101.56        |
| Benchmark (CD2)     | \$ <u>15,049.30</u> |
|                     | \$ 1,317,648.46     |

Prepared by: Wendy Newton, July 7, 2025

**\*\*Note:** Items 47040, 47060, 47070, and 47081 are Pass-Thru revenue funds for current grant projects and are not counted as income for the CRC. Corresponding expenses categories are 79036, 79045, 79046 & 79047.

\*47060/70045 VH PDC Housing Program Funds -

\*47070/79036 VATI Regional Broadband Grant -

\*47081/79047 CVPC AFID PG -

**Commonwealth Regional Council  
Budget vs. Actuals FY 2024 - 2025**

|  | June 2025<br>Actual | FY 24-25<br>Actual | FY 24-25<br>Budget | Over Budget   | % of<br>Budget |
|--|---------------------|--------------------|--------------------|---------------|----------------|
| <b>Income</b>                                      |                     |                    |                    |               |                |
| 40000 Revenue                                      |                     |                    |                    | 0.00          |                |
| 43000 Local Member Investment                      |                     |                    |                    | 0.00          |                |
| 43010 Amelia Local Member Investment               |                     | 19,000.00          | 19,000.00          | 0.00          | 100.00%        |
| 43020 Buckingham Local Member Investment           |                     | 19,000.00          | 19,000.00          | 0.00          | 100.00%        |
| 43030 Charlotte Local Member Investment            |                     | 19,000.00          | 19,000.00          | 0.00          | 100.00%        |
| 43040 Cumberland Local Member Investment           |                     | 19,000.00          | 19,000.00          | 0.00          | 100.00%        |
| 43050 Prince Ed Local Member Investment            |                     | 19,000.00          | 19,000.00          | 0.00          | 100.00%        |
| 43060 Lunenburg Local Member Investment            |                     | 19,000.00          | 19,000.00          | 0.00          | 100.00%        |
| 43095 Nottoway Local Member Investment             |                     | 19,000.00          | 19,000.00          | 0.00          | 100.00%        |
| Total 43000 Local Member Investment                | \$ 0.00             | \$ 133,000.00      | \$ 133,000.00      | \$ 0.00       | 100.00%        |
| Total 40000 Revenue                                | \$ 0.00             | \$ 133,000.00      | \$ 133,000.00      | \$ 0.00       | 100.00%        |
| 44000 DHCD - VA Regional Corporation               |                     | 114,971.00         | 114,971.00         | 0.00          | 100.00%        |
| 45000 Project Funding                              |                     |                    |                    | 0.00          |                |
| 45860 Prince Edward AFGS Grant Admin               |                     | 1,000.00           |                    | 1,000.00      |                |
| 45880 CRC Regional Haz Mit Plan Updat              |                     | 31,061.99          | 1,572.00           | 29,489.99     | 1975.95%       |
| 45955 PDC Housing Program                          |                     | 24,731.65          | 20,000.00          | 4,731.65      | 123.66%        |
| 45985 VATI Regional Broadband Grant                |                     | 22,400.00          | 21,100.00          | 1,300.00      | 106.16%        |
| 45990 Drakes Branch ARPA Admin                     |                     | 3,048.50           |                    | 3,048.50      |                |
| 45992 Amelia Mod Comp Plan Update                  | 17,000.00           | 17,000.00          |                    | 17,000.00     |                |
| 45993 VATI Audit funds                             |                     | 4,000.00           | 4,000.00           | 0.00          | 100.00%        |
| 45995 Drakes Branch HMGB Buliding Acq/Demo         |                     |                    | 29,929.00          | -29,929.00    | 0.00%          |
| 45996 Buckingham Comp Plan Update 23               |                     | 25,000.00          | 25,000.00          | 0.00          | 100.00%        |
| 45997 Lunenburg Comp Plan Update 24                |                     | 25,000.00          | 25,000.00          | 0.00          | 100.00%        |
| 45999 Longwood SEED Inn Hub Admin                  |                     |                    | 23,922.00          | -23,922.00    | 0.00%          |
| 46083 Drakes Branch Comp Plan Update               |                     |                    | 16,000.00          | -16,000.00    | 0.00%          |
| 46084 CRC REDO Oversight & Fiscal Management       |                     | 24,000.00          | 24,000.00          | 0.00          | 100.00%        |
| 46085 CCH VDH Lead Service Line Admin              |                     | 10,000.00          | 10,000.00          | 0.00          | 100.00%        |
| 46086 Crewe PG CRC Admin                           |                     | 5,000.00           | 5,000.00           | 0.00          | 100.00%        |
| 46087 SHSP Farmville Camera Admin                  |                     | 900.00             | 900.00             | 0.00          | 100.00%        |
| 46088 VHREDA Private Campaign Costs Reimb.         |                     | 27,988.92          | 198,000.00         | -170,011.08   | 14.14%         |
| 46089 Regional DHCD Broadband Afford. & Adopt. Pl. |                     | 165,000.00         |                    | 165,000.00    |                |
| Total 45000 Project Funding                        | \$ 17,000.00        | \$ 386,131.06      | \$ 404,423.00      | -\$ 18,291.94 | 95.48%         |
| 46000 Other Funding                                |                     |                    |                    |               |                |
| 45770 DEQ WIP Assistance (3)                       |                     | 58,000.00          | 58,000.00          | 0.00          | 100.00%        |
| 45775 DEQ - Chowan River 1 Water Supply Plan       | 11,784.00           | 11,784.00          |                    | 11,784.00     |                |
| 46010 VDOT-Transport Planning                      |                     | 61,350.70          | 58,000.00          | 3,350.70      | 105.78%        |
| 46040 Interest Income                              | 60.66               | 2,500.93           | 800.00             | 1,700.93      | 312.62%        |
| 46050 Misc. Income                                 | 102.03              | 1,051.34           |                    | 1,051.34      |                |
| 46081 EDA Technical Assistance Fund                |                     | 71,038.33          | 70,000.00          | 1,038.33      | 101.48%        |
| 46082 SCRC LDD FUNds                               |                     | 33,000.00          | 33,000.00          | 0.00          | 100.00%        |

|   |               |                 |                 |              |         |
|---|---------------|-----------------|-----------------|--------------|---------|
| Total 46000 Other Funding                         | \$ 11,946.69  | \$ 238,725.30   | \$ 219,800.00   | \$ 18,925.30 | 108.61% |
| 47000 Pass Thru Funds                             |               |                 |                 |              |         |
| 47040 VHREDA Investment                           |               | 244,437.00      | 244,437.00      | 0.00         | 100.00% |
| 47060 VH PDC Housing Program Funds                | 267,491.18    | 743,146.33      | 743,146.33      | 0.00         | 100.00% |
| 47070 VATI Broadband                              |               | 2,326,036.90    | 2,326,036.90    | 0.00         | 100.00% |
| 47081 CVPC AFID PG                                |               | 446,932.34      | 446,932.34      | 0.00         | 100.00% |
| Total 47000 Pass Thru Funds                       | \$ 267,491.18 | \$ 3,760,552.57 | \$ 3,760,552.57 | \$ 0.00      | 100.00% |
| Total Income                                      | \$ 296,437.87 | \$ 4,633,379.93 | \$ 4,632,746.57 | \$ 633.36    | 100.01% |
| Gross Profit                                      | \$ 296,437.87 | \$ 4,633,379.93 | \$ 4,632,746.57 | \$ 633.36    | 100.01% |
| Expenses  |               |                 |                 |              |         |
| 71000 Personnel Costs                             |               |                 |                 |              |         |
| 71010 Salary Distribution                         | 25,538.44     | 351,165.55      | 343,500.00      | 7,665.55     | 102.23% |
| 71040 Payroll Expenses (SS/FICA)                  | 1,953.70      | 28,855.81       | 26,279.00       | 2,576.81     | 109.81% |
| 71150 Unemployment Ins.                           |               |                 | 132.00          | -132.00      | 0.00%   |
| 71200 VRS Contribution                            | 5,862.80      | 71,910.37       | 69,971.00       | 1,939.37     | 102.77% |
| 71350 Staff Travel - Training/Conferences         | 4,305.45      | 10,021.33       | 15,500.00       | -5,478.67    | 64.65%  |
| 71400 Workmens Comp Ins                           | 500.00        | 500.00          | 500.00          | 0.00         | 100.00% |
| 71500 Group Health Insurance                      | 3,748.89      | 32,745.37       | 35,000.00       | -2,254.63    | 93.56%  |
| 71600 Life Insurance                              | 20.40         | 234.15          | 275.00          | -40.85       | 85.15%  |
| 71700 Other Staff Costs                           |               |                 | 1,814.00        | -1,814.00    | 0.00%   |
| 71750 Employee Cell Phone Stipend                 | 250.00        | 2,900.00        | 3,000.00        | -100.00      | 96.67%  |
| Total 71000 Personnel Costs                       | \$ 42,179.68  | \$ 498,332.58   | \$ 495,971.00   | \$ 2,361.58  | 100.48% |
| 712.00 Insurance and Bonding                      |               | 312.32          |                 | 312.32       |         |
| 720.00 Bank Charges/Fees                          | 5.00          | 76.00           |                 | 76.00        |         |
| 72000 Office Operations                           |               |                 |                 |              |         |
| 72005 Cleaning & Maint.-Bldg                      | 400.00        | 4,800.00        | 5,000.00        | -200.00      | 96.00%  |
| 72010 Lease Costs                                 | 1,200.00      | 14,400.00       | 14,400.00       | 0.00         | 100.00% |
| 72015 Utilities                                   | 306.01        | 4,966.53        | 4,200.00        | 766.53       | 118.25% |
| 72020 Telephone/Internet Costs                    |               | 3,373.41        | 3,360.00        | 13.41        | 100.40% |
| 72030 Postage and Freight                         | 305.62        | 1,272.13        | 1,200.00        | 72.13        | 106.01% |
| 72035 Express Mail                                |               |                 | 100.00          | -100.00      | 0.00%   |
| 72040 Consumable Supplies                         | 6,124.51      | 10,264.87       | 9,000.00        | 1,264.87     | 114.05% |
| 72050 Dues and Subscriptions                      | 155.00        | 307.00          | 320.00          | -13.00       | 95.94%  |
| 72060 Office Insurance                            | 95.00         | 95.00           | 100.00          | -5.00        | 95.00%  |
| 72070 Administrative Costs                        | 2,807.35      | 20,015.45       | 21,000.00       | -984.55      | 95.31%  |
| 72080 Office Costs - Other                        | 553.51        | 1,551.23        | 3,000.00        | -1,448.77    | 51.71%  |
| Total 72000 Office Operations                     | \$ 11,947.00  | \$ 61,045.62    | \$ 61,680.00    | -\$ 634.38   | 98.97%  |
| 73000 Office Equipment                            |               |                 |                 |              |         |
| 73010 Office Equipment                            |               | 6,137.84        | 3,230.00        | 2,907.84     | 190.03% |
| 73020 Office Equipment - Lease                    | 273.15        | 2,276.82        | 3,700.00        | -1,423.18    | 61.54%  |
| 73030 Equipment Maintenance                       | 480.80        | 5,312.80        | 7,000.00        | -1,687.20    | 75.90%  |
| 73040 Equipment Repair                            |               |                 | 2,000.00        | -2,000.00    | 0.00%   |
| 73050 Equipment - Other                           |               | 3,957.88        | 4,300.00        | -342.12      | 92.04%  |
| Total 73000 Office Equipment                      | \$ 753.95     | \$ 17,685.34    | \$ 20,230.00    | -\$ 2,544.66 | 87.42%  |
| 74000 Auto/Staff Travel                           |               |                 |                 |              |         |
| 74020 Staff Mileage - Regular Travel for Meetings | 162.54        | 2,671.87        | 6,000.00        | -3,328.13    | 44.53%  |
| Total 74000 Auto/Staff Travel                     | \$ 162.54     | \$ 2,671.87     | \$ 6,000.00     | -\$ 3,328.13 | 44.53%  |
| 75000 Meetings/Memberships                        |               |                 |                 |              |         |

|  |                      |                        |                        |                       |                |
|--|----------------------|------------------------|------------------------|-----------------------|----------------|
| 75010 Council Meetings                     | 133.40               | 4,896.98               | 5,620.00               | -723.02               | 87.13%         |
| 75020 Committee Meetings                   | 8.46                 | 30.74                  | 300.00                 | -269.26               | 10.25%         |
| 75030 Staff Meetings                       |                      | 895.00                 | 400.00                 | 495.00                | 223.75%        |
| 75040 Council Memberships                  |                      | 8,300.00               | 4,200.00               | 4,100.00              | 197.62%        |
| 75050 Other Meeting Costs                  |                      |                        | 200.00                 | -200.00               | 0.00%          |
| 75060 Public Official Insurance Cov.       | 2,038.00             | 2,038.00               | 1,800.00               | 238.00                | 113.22%        |
| <b>Total 75000 Meetings/Memberships</b>    | <b>\$ 2,179.86</b>   | <b>\$ 16,160.72</b>    | <b>\$ 12,520.00</b>    | <b>\$ 3,640.72</b>    | <b>129.08%</b> |
| 77000 Collateral Materials                 |                      |                        |                        |                       |                |
| 77010 Web Page Costs                       | 6,255.90             | 6,518.95               | 2,600.00               | 3,918.95              | 250.73%        |
| <b>Total 77000 Collateral Materials</b>    | <b>\$ 6,255.90</b>   | <b>\$ 6,518.95</b>     | <b>\$ 2,600.00</b>     | <b>\$ 3,918.95</b>    | <b>250.73%</b> |
| 78000 Local Relations                      |                      |                        |                        |                       |                |
| 78010 Newsletter/Annual Report             |                      |                        | 150.00                 | -150.00               | 0.00%          |
| 78030 Other/Marketing                      | 1,206.00             | 1,206.00               | 3,000.00               | -1,794.00             | 40.20%         |
| <b>Total 78000 Local Relations</b>         | <b>\$ 1,206.00</b>   | <b>\$ 1,206.00</b>     | <b>\$ 3,150.00</b>     | <b>-\$ 1,944.00</b>   | <b>38.29%</b>  |
| 79000 Pass Thru Fund Expenses              |                      |                        |                        |                       |                |
| 79036 VATI Broadband                       |                      | 2,839,821.22           | 2,839,821.22           | 0.00                  | 100.00%        |
| 79045 VH PDC Hous Prog-Partner Expens      | 267,491.18           | 743,146.33             | 743,146.33             | 0.00                  | 100.00%        |
| 79046 CRC REDO                             |                      |                        | 102,404.81             | -102,404.81           | 0.00%          |
| 79047 CVPC AFID PG                         |                      | 225,721.86             | 225,721.86             | 0.00                  | 100.00%        |
| 79048 VHREDA                               |                      | 102,404.81             |                        | 102,404.81            |                |
| <b>Total 79000 Pass Thru Fund Expenses</b> | <b>\$ 267,491.18</b> | <b>\$ 3,911,094.22</b> | <b>\$ 3,911,094.22</b> | <b>\$ 0.00</b>        | <b>100.00%</b> |
| 90000 Other Program Costs                  |                      |                        |                        |                       |                |
| 90010 Planning Project Costs               |                      |                        | 218,000.00             | -218,000.00           | 0.00%          |
| 90011 EDA, NADO, CEDS, SCRC, Other         | 2,632.92             | 13,870.39              |                        | 13,870.39             |                |
| 90013 Printing Costs, etc.                 |                      | 445.00                 |                        | 445.00                |                |
| 90015 DHCD Broadband AAP                   | 2,750.00             | 7,402.35               |                        | 7,402.35              |                |
| 90100 Contingency Costs                    |                      |                        | 5,000.00               | -5,000.00             | 0.00%          |
| 90101 New REDO Costs                       | 15.92                | 40,472.14              |                        | 40,472.14             |                |
| 90114 DEQ WIP III Program Costs            |                      | 549.77                 |                        | 549.77                |                |
| <b>Total 90000 Other Program Costs</b>     | <b>\$ 5,398.84</b>   | <b>\$ 62,739.65</b>    | <b>\$ 223,000.00</b>   | <b>-\$ 160,260.35</b> | <b>28.13%</b>  |
| <b>Total Expenses</b>                      | <b>\$ 337,574.95</b> | <b>\$ 4,577,843.27</b> | <b>\$ 4,736,245.22</b> | <b>-\$ 158,401.95</b> | <b>96.66%</b>  |

**Memorandum**

**TO:** CRC Board of Directors

**FROM:** Christin Jackson  
Executive Director

**DATE:** July 16, 2025

**SUBJECT:** Update (June 7, 2025 – July 8, 2025)

- Attended VAPDC Executive Directors' Meeting.
- Worked on DHCD Broadband grant report.
- Redid budget for Sentara Grant application for Charlotte County Meals on Wheels. They were awarded \$8,000.
- Participated in the VHREDA Budget meeting – Budget was approved.
- Received 34 responses to the RFP for the On-Call Consultants and responded to make them aware they were received then created a MS Teams space and an evaluation spreadsheet for the On-Call Committee.
- Participated in the VAPDC Summer Series on Rural and Suburban Data Dashboards.
- Participated in the Homeless Taskforce.
- Participated in the Talent Pipeline Management Committee meeting about the November Workforce Summit that we are planning.
- Had a discussion with Beth Lohman with VDEQ about the EPA grant and possibilities for Charlotte and Cumberland Counties.
- Assured all outstanding invoices were paid by 6/30/25 for end of the year budget.
- Got with Morgan Quicke about the VACorp General Liability Insurance question brought up in the last Board meeting and circulated what Morgan said about it.
- Received from SCRC that four of the SEID Pre-Apps had been moved to application status, so I generated a list of things that the CRC would need to get these applications completed by July 18<sup>th</sup>.
- Reconciled all VHREDA Bank Statements from May 2024 to May 2025.
- Continued to talk to insurance companies about other options for insurance for VHREDA Executive Director.
- Created a benefits spreadsheet per employee and reviewed individually what their raise would be as well as what their benefits are.
- Worked on some information for Greg Wolven for the Town of Burkeville on Dominion Energy information.
- Completed the NADO survey about the EDD Coplan and registered Lauren and I for the NADO Conference.
- Created a new On-Call agreement for August 1, 2025, through July 31<sup>st</sup>, 2030.
- Attended the CDBG How to apply webinar for the CRC.
- Participated in the CEDS Community Input meeting held here at the CRC Office.
- Participated in the DEQ's Chesapeake Bay PDC Meeting with Maura Christian.
- Participated in the SOLSMART Best Practices in Planning and Zoning for Solar PV and Large-scale Battery Energy Storage Systems (BESS).
- Met with Sarah Capps and Emily VanPelt with the TRRC and added on Derek Stamey from Cumberland and Phil Moskovic from the Town of Crewe to review their ideas for the upcoming TRRC grant that closes on July 17<sup>th</sup>.
- Attended the Regional Water Supply Kick-off Meeting for Middle James 1 to gather ideas for ours.
- Met with Zack McKinney on the new website.
- Prep for upcoming audit – review our Contract book to make sure every contract was there and signed.

**Memorandum**

**TO:** CRC Board of Directors

**FROM:** Christin Jackson  
Executive Director

**DATE:** July 16, 2025 – Page 2

**SUBJECT:** Update (June 7, 2025 – July 8, 2025)

- Met with the Committee members for the Meet and Greet for the new Executive Director of VHREDA, updated, and sent out the electronic invitation.
- Researched several old water supply plans.
- Started on SEID Grant Application for Prince Edward County.
- Collaborated with Prince Edward County on two FEMA grants in which reporting was due.
- Had a meeting with Truist to discuss business opportunities and our accounts.
- Wrote a letter of support for Mid Atlantic Broadband for the NTIA grant.
- Participated in the CDBG Economic Development and the Planning Grant Technical support sessions.
- Talked with Chelsey White on the TRRC grant for signage for Prince Edward County.
- Talked to Andy Feagans with VRS about our new life insurance policy for staff and the fact that they would like for us to do a resolution at this board meeting.
- Calculated the people in poverty per county and collectively for Sharon Harrup.
- Held a staff meeting.
- Created an agenda for the Chowan River I upcoming Kick-off meeting and answered questions for various locations about the plan.
- Participated in the Water Supply Planning Data Resource Overview of the Excel Workbook 70-80-100 provided to us by DEQ.





IN PARTNERSHIP WITH

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Nottoway | Prince Edward

Scoping the Future  
List of Innovative/Regional Ideas

Ideas Previously Discussed:

- Building Entrepreneurial Economies (BEE) Grant Program through DHCD
- Aeronautical Grants for Drone Industry
- Triage Emergency Dispatch Program
- Lack of Workforce Training - Ways for CRC to get involved, including working with Southern VA Go Region & SVCC – CRC is currently involved in the Talent Pathways Academy – In the works.
- Work with the Buckingham Historical Society on grant opportunities
- Establish de-regulation requirements for mandates on rural localities (tiered approach).
- Broadband Support by the CRC – Currently working on VATI and will support all counties through the DHCD Broadband Affordability and Adoption Planning grant which is now complete. Signed a letter of support to help Mid Atlantic Broadband in expansion measures as well.
- Expand Health Care Providers in the Region as well as Cancer Treatment Facilities
- Aging Plan for the Region (grants to develop)
- High Bridge Trail State Park Expansion to Burkeville – DCR is working on this project, and we stay in contact with them in case we can be of assistance.
- Work with other counties on the upcoming Water Supply Plan – CRC will be hosting a public meeting here for the Roanoke River 3 Regional Planning Kick Off Meeting. The CRC submitted the first DEQ application for the Chowan River 1 Region to start the planning process of the creation of the Regional Plan. The CRC has signed the agreement to do the initial planning for the region's water supply plan.
- County Reassessments – How can CRC make this an easier process for its counties? – Staff is has reached out to other PDC's in VA to see what they have done and will share findings with all counties interested. Staff has reached out to VA Tax Team and all DPOR Licensed Assessors. CRC Staff had a meeting of the County representatives and the VA State Tax Team to discuss issues with current Assessors. CRC Staff is investigating other options.
- Look for grants that help replace septic tanks.

New Ideas:

- \_\_\_\_\_
- \_\_\_\_\_

Note: Items stricken through have been addressed or pursued.



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg |  
Nottoway | Prince Edward

**MEMORANDUM:**

**TO:** CRC Council Members  
**FROM:** Ethan Bowman, Regional Planner  
**DATE:** July 8, 2025  
**SUBJECT:** Watershed Implementation Plan (WIP) III (Contract VI) – Monthly Update

The Commonwealth Regional Council (CRC) continues to support the Virginia Department of Environmental Quality (DEQ) in implementing Phase III of the Chesapeake Bay Watershed Implementation Plan (WIP) across our region. The following activities have taken place since the last CRC Council meeting:

**Activities Undertaken:**

- **BMP Task Force Formation:**
  - CRC is working to **establish a regional BMP Task Force** to enhance coordination across jurisdictions. The task force will help identify and prioritize watershed improvement projects and implementation strategies for the region.
- **Outreach & Events:**
  - CRC has **met with several local Extension Offices and Soil & Water Conservation Districts (SWCDs)** to coordinate **Rain Barrel Workshop** events that promote household stormwater management.
    - Prince Edward – September 10<sup>th</sup>
    - Buckingham – September 19<sup>th</sup> or 15<sup>th</sup> (fallback date)
  - CRC staff also met with the **Virginia Department of Forestry (VDOF)** to discuss collaboration on an upcoming **Tree Give-Away Event** to support reforestation and buffer planting efforts.
- **Planning a Regional Grant Day:**
  - CRC is **organizing a Grant Day event** to be held at the CRC office. This event will feature **guest speakers from state or federal agencies** to provide guidance on environmental and infrastructure-related grant opportunities for localities.
    - October 3<sup>rd</sup>





**MEMORANDUM**

**TO:** Karl Carter, County Administrator  
Members of the Buckingham County Board of Supervisors

**FROM:** Matt Swartout  
Regional Planner

**DATE:** July 8, 2025

**SUBJECT:** Buckingham County Comprehensive Plan Update – Monthly Update

The Commonwealth Regional Council (CRC) is assisting Buckingham County with an update of the County's Comprehensive Plan. As part of the CRC's efforts to assist the County, the following is a summary of recent progress:

- Following the public hearing on June 9th, the Board of Supervisors approved the proposed recommendations. CRC staff are now waiting on the official meeting minutes before moving ahead with final printing and distribution. Once the minutes are received, everything will be finalized and ready for release. This wraps up the public engagement phase and moves the project into completion.

cc: Christin Jackson, Executive Director, CRC  
Nicci Edmonston, Zoning/Planning Administrator, Buckingham County



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg |  
Nottoway | Prince Edward

MEMORANDUM:

TO: CRC Representatives

FROM: Lauren J. Pugh, Planning Director

SUBJECT: CRC Affordable Workforce Housing Development Program

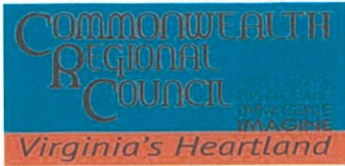
DATE: July 7, 2025

As you are aware the CRC has received \$2 million in grant funds from Virginia Housing to establish 25 affordable and workforce housing units in the CRC region **over a 54-month period (extended to December 31, 2025)**. CRC staff time on the project is also covered by this grant award.

**Project:** The Affordable Workforce Housing Development Program has established three housing partners: Piedmont Habitat for Humanity, Smyth Properties, and The Town of Blackstone. Piedmont Habitat will be installing 12 modular homes in Cumberland County and the Towns of Farmville, Keysville, and Crewe. Smyth Properties established seven (7) units for lease through adaptive reuse of downtown properties in Kenbridge. The Town of Blackstone and their partner, Southside Outreach, will be building six (6) homes in Blackstone for home ownership. Through these partners the CRC has been able to establish 25 affordable housing units.

**Update:** CRC staff are assembling to the final reimbursement request and quarterly report.

- Piedmont Habitat:
  - Ashley Way homes in Keysville –4 out of the 5 homes have received COs. The 5th home is currently in the process of being completed. Once completed, the CRC and VA Housing will conduct a compliance review of the properties.
  - Cumberland – Piedmont Habitat was able to work with the partner family to resolve the issue with the liens of the partner family's property. Therefore, the home will be built in Cumberland County as originally planned. Cardinal Homes has completed the house and are currently awaiting delivery of the home. Grant funds were only being used for the construction of the Cardinal home.
- Smyth Properties – Project Completed.
- Town of Blackstone/ Southside Outreach –The Contractor is currently constructing the three homes.



## **MEMORANDUM**

**TO:** Clarence Monday, Interim County Administrator  
Members of the Amelia County Board of Supervisors

**FROM:** Lauren J. Pugh  
Planning Director

**DATE:** July 7, 2025

**SUBJECT:** Amelia County Comprehensive Plan Update – Monthly Update

As you are aware, the Commonwealth Regional Council (CRC) is assisting Amelia County with a modified update of the County's Comprehensive Plan. The CRC will provide services to assist the County with developing and distributing a survey instrument, update the transportation section to VDOT standards, update the agricultural section data, GIS mapping services, and finalize/ refresh the Comprehensive Plan. As part of the CRC's efforts to assist the County, the following has been completed since the last report:

- CRC staff attended a planning committee meeting on June 26th. At this meeting, CRC reviewed the changes to the future land use map, transportation map, and natural resources section of the plan. The CRC also reviewed the Goals, Policies, and Objectives section, and the Introduction.
- The CRC staff developed a community meeting exercise and flyer. CRC staff distributed flyers throughout the community. The planning committee selected to host three community meetings. These community meetings will be held on:
  - Tuesday, July 15<sup>th</sup> at Paineville Fire Department from 7 to 8:30pm
  - Thursday, July 17<sup>th</sup> at Mannboro Fire Department from 7 to 8:30pm
  - Tuesday, July 22<sup>nd</sup> at Amelia County Administrative building from 7 to 8:30pm

Please do not hesitate to contact me if you have any questions.





## **MEMORANDUM**

**TO:** CRC Council Members

**FROM:** Lauren J. Pugh  
Planning Director

**DATE:** July 7, 2025

**SUBJECT:** Virginia Telecommunications Initiative (VATI) Grant for Cumberland,  
Lunenburg, and Prince Edward Counties – Monthly Update

**Project:** CRC VATI grant for the expansion of broadband in Cumberland, Lunenburg, and Prince Edward Counties. The project involves working with Planet Networks (previously Kinex Telecom), an internet service provider (ISP). Planet Networks acquired Kinex Telecom and the CRC will continue to work with the ISP to finish this project.

### **Update:**

- Planet Networks worked with crews to fix damage across all three counties. Mr. Boyle (CEO of Planet Networks) advised that most damaged repairs have been completed. Planet Networks' crews are still conducting an audit of the previous contractor crews' work; therefore, more damage may be identified and need repairs.
- Planet Networks' crews are working in parts of all three counties where middle-mile fiber is in place to complete installations for new customers.
- As of May 31, 2025, a total of 7,359 passings (out of a target of 11,397 total passings) and 1,752 installs for new customers have been completed. 43 total installations were completed last month.
- The CRC staff are working with Planet Networks staff to complete a budget amendment.
- The Project Management Team meets monthly to discuss the project. The team includes local staff, CRC staff, Planet Networks staff, and DHCD staff. The next meeting is scheduled for July 18<sup>th</sup>.
- Per an agreement with DHCD, CRC and local staff are making quarterly site visits to observe the work being done by Planet Network Crews. CRC, Lunenburg, Prince Edward and Planet Networks staff completed a site visit in Prince Edward County on May 5th. At this site visit, attendees saw crews working in Rice laying fiber for middle mile and last mile installation. Attendees also visited with a splicing crew.

Please do not hesitate to contact me if you have any questions.

cc: Christin Jackson, Executive Director, CRC



## **MEMORANDUM**

**TO:** CRC Council Members

**FROM:** Lauren J. Pugh  
Planning Director

**DATE:** July 8, 2025

**SUBJECT:** Update – Drakes Branch Building Acquisition Project

As you may recall, the Town of Drakes Branch has been awarded a Hazard Mitigation Grant Program (HMGP) grant by FEMA through VDEM to fund the acquisition and removal of nine (9) buildings in the Town's Central Business District. These buildings are located within the floodplain and are subject to damage from flood events in the area. The HMGP grant is being matched with a combination of funds from the State and local matching funds from the Town. The CRC is assisting the Town with the implementation of this project.

### **Update:**

The CRC assembled and submitted a budget revision on behalf of the Town to cover the Lead and Asbestos activities. We are awaiting approval from FEMA.

### **Asbestos Abatement Activities:**

A & A Environmental has completed the asbestos abatement work on the buildings and completed air clearance activities. CRC is assembling the reimbursement request.

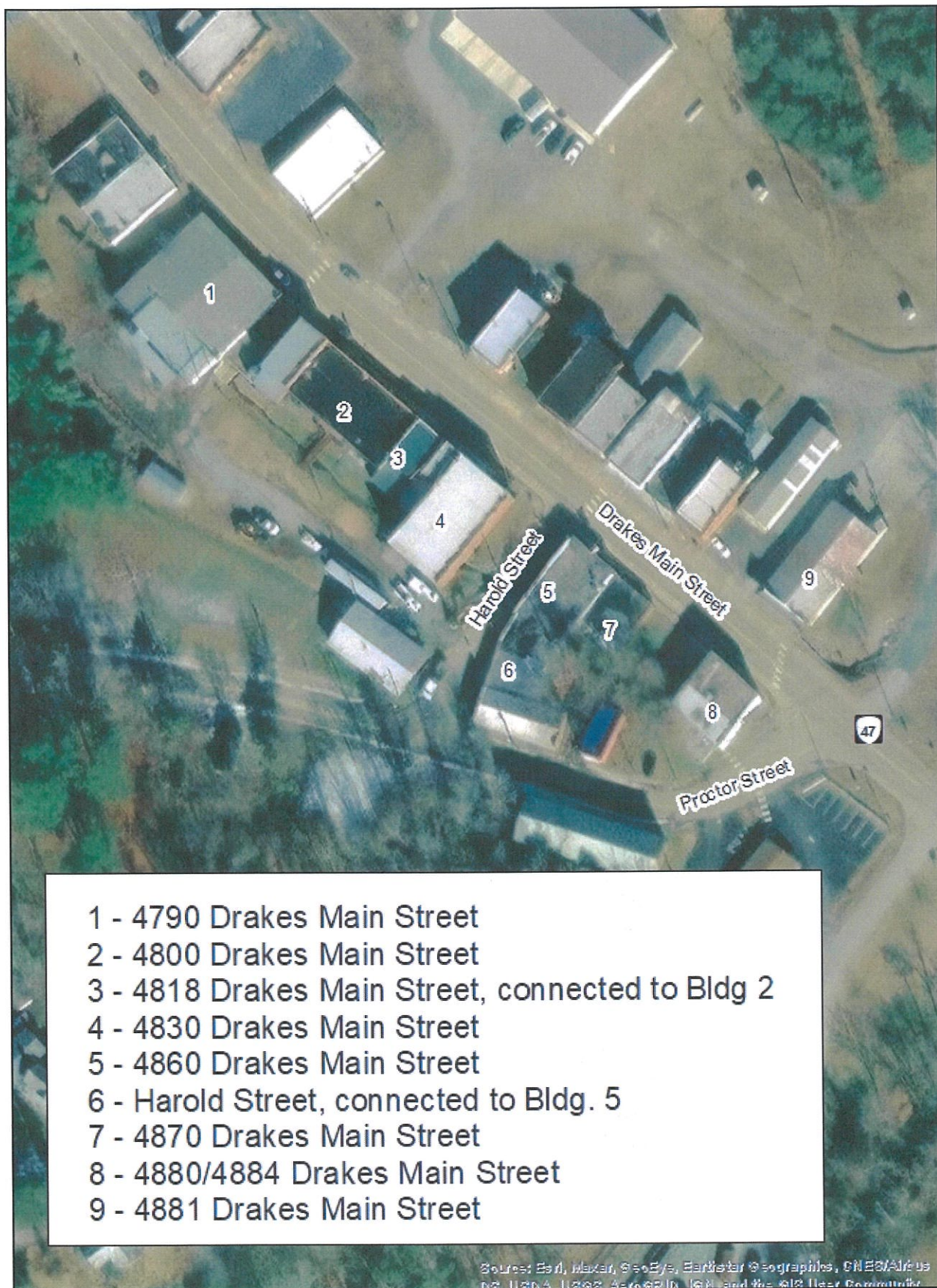
### **Lead Abatement Activities:**

Hurt & Proffitt has submitted their scope of work for this project. The scope of work consists of: TCLP testing. The TCLP will be performed by Hurt & Proffitt to ensure proper disposal of lead within the participating buildings. This will be completed prior to demolition of the buildings.

- Building 1: Privately owned property
  - The property owner has opted out, and will not be participating in the project.
- Buildings 2 and 3: Old Town Hall and fire station
  - Appraisals completed.
  - Title searches completed.
    - Since the Town owns these buildings, the Town staff is working with VDEM staff and their attorney to develop the appropriate Deed language to be reimbursed for the cost of this building. Town, CRC staff, and the Town's lawyer had a meeting to discuss the next steps to complete this sale. The Town's lawyer is working on developing the HUD document and adding the deed restriction to these properties. Once completed, the Town can submit for reimbursement.
  - Hurt & Proffitt (H&P) conducted lead and asbestos inspections of these properties. The inspection has been completed. H&P has provided the inspections reports and **Page 22** determined that lead and asbestos have been identified.

- Building 4: Privately owned property
  - Appraisal completed.
  - Title search completed.
  - The owner has signed an agreement to sell the property to the Town. The sale has been completed. CRC staff has submitted a reimbursement request for this sale to VDEM.
  - Hurt & Proffitt (H&P) conducted lead and asbestos inspections of these properties. The inspection has been completed. H&P has provided the inspections reports and the reports determined that lead and asbestos have been identified.
  
- Buildings 5 and 6: Privately owned, adjoining buildings, same owner
  - Appraisals completed.
  - Title searches completed.
  - The Town is working with the owner and the Town's attorney to purchase this building.
  - Hurt & Proffitt (H&P) conducted lead and asbestos inspections of these properties. The inspection has been completed. H&P has provided the inspections reports and the reports determined lead and asbestos have been identified.
  
- Building 7: Privately owned property
  - Property owner has opted out, and will not be participating in the project.
  
- Building 8: Privately owned property
  - Appraisal completed.
  - Title search completed.
  - Property has tax liens. The County has referred the property to Tax Authority Consulting Services (TACS), a Henrico County-based firm that assists local governments in collection, bankruptcy, and assessment matters, for a tax sale on the property. Staff from TACS conducted a tax auction on the property on June 17<sup>th</sup>. The Town was outbid on the property; therefore, we are unsure if this building will participate in this project.
  - Hurt & Proffitt (H&P) conducted lead and asbestos inspections of these properties. The inspection has been completed. H&P has provided the inspections reports and the reports determined that asbestos have been identified.
  
- Building 9: Privately owned property
  - Appraisal completed.
  - Title search completed.
  - The sale of this property has been completed.
  - Hurt & Proffitt (H&P) conducted lead and asbestos inspections of these properties. The inspection has been completed. H&P has provided the inspections reports and the reports determined that asbestos have been identified.





- 1 - 4790 Drakes Main Street
- 2 - 4800 Drakes Main Street
- 3 - 4818 Drakes Main Street, connected to Bldg 2
- 4 - 4830 Drakes Main Street
- 5 - 4860 Drakes Main Street
- 6 - Harold Street, connected to Bldg. 5
- 7 - 4870 Drakes Main Street
- 8 - 4880/4884 Drakes Main Street
- 9 - 4881 Drakes Main Street

Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus  
no 11203, 11202, 47602, 104, and the 612 User Contribution



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TO: Commonwealth Regional Council

FROM: Lauren J. Pugh, Planning Director

SUBJECT: SEED Innovation Hub Project Update

DATE: July 7, 2025

**Project:** The CRC is under contract with the Longwood Real Estate Foundation to provide project administration assistance for three grants that will fund the rehabilitation, renovation, and will provide equipment for the development of the SEED Innovation Hub. The Economic Development Association (EDA) has awarded the Longwood Real Estate Foundation with \$1,986,965.00 in grant funds for construction costs for the facility. The Tobacco Commission also awarded the project \$500,000 in grant funds for construction costs for the facility. Go Virginia awarded the project \$674,304.00 in grant funds to purchase necessary equipment to establish the SOVA Innovation Hub.

**Project Update:**

EDA funds- CRC staff assembled and submitted the final reimbursement request and final distribution checklist. Once Longwood receives the reimbursement, the CRC will submit the final financial report to close out the grant.

Tobacco Commission Funds- Awaiting additional documentation to submit another request.

GO Virginia Funds –CRC staff prepared and submitted reimbursement request #4 to GO Virginia staff.





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TO: CRC Council Members

FROM: Christin Jackson and Lauren Pugh

SUBJECT: Regional Reassessment Possibilities

DATE: June 16, 2025

**Project:** At the March 19, 2025, CRC council meeting, Council members expressed interest in exploring the possibility of establishing a local firm to conduct reassessments for region. To learn more about this initiative, the CRC has been researching this initiative, coordinating and facilitating meetings, and sparking conversations on this topic.

**Project Update:** To better understand this initiative, the CRC staff reached out to other PDCs across the state and learned that similar efforts have been explored by other regions. Middle Peninsula PDC (MPPDC) even conducted a feasibility study to assess the potential benefits and challenges. The CRC also reached out to Northern Shenandoah PDC (NSPDC) who explored this option as well. Both PDC's selected not to move forward with establishing a regional reassessment firm and instead selected to move forward with a regional reassessment RFP.

Also in the CRC's research, we learned that the CRC did conduct a feasibility study on this topic back in 2008 and that the topic has been explored in 2014 as well. The CRC is conducting additional research to learn more about the outcome during this time and why this initiative did not move forward.

CRC staff is also in the process of researching other localities in the state that have their own reassessment offices and if any of these offices cover multiple counties.

I heard from David Blount from the VAPDC and VACo, who talked to Katie Boyle the Deputy Director of VACo about our region's dilemma with reassessments. She said that there is an organization called the Virginia Association of Assessing Officers (VAAO). The members are mostly staff from various counties that do their own assessments; however, in 2022, they worked on a study to determine the best way to reassess. I have attached the full study, but here is a brief overview:

- Professional Contractors Access 80 out of 133 localities which is 60%
- Professional Staff Access 40 localities which is 30%
- Commission of Revenue Staff Access 13 localities which is 10%

Of these three ways of assessing property in Virginia, the most consistent and homogeneous is the Professional Staff of the Counties that have been certified by VA Tax. They said that they all got the same state training through VA Tax, they got recertified every couple years, and they had various trainings

throughout the year, versus a Contract Assessor that gets licensed, but does not necessarily get trained through VA Tax. Virginia Tax will collaborate with the Commissioners of the Revenue Association (CoRVA) and the Virginia Association of Assessing Officers (VAAO) to update the current standards and develop further specific qualifications that may be required for certification.

The options included herein address five specific items:

1. Requires certification by Virginia Tax for all professional assessors, both contractors and employees. The standards allow staff assessors two-years from the date of appointment to obtain certification.
2. Requires certification by Virginia Tax for all contract appraisers and certification by the locality for all staff appraisers.
3. Requires certification by Virginia Tax of all Project Managers and Supervisors working with a contractor.
4. Requires periodic recertification and continuing education.
5. Requires contract assessors to provide Virginia Tax with specific reports and documentation throughout the general reassessment process to assist localities in monitoring performance standards.

She also said that Stephen Klos from VA Tax was an excellent resource and his class, “Reassessment 101” on best practices, provisions to include in contracts and what makes up a quality product was excellent for anyone and VACo may assist with the logistics and space at their office in Richmond to host the class if we decided that was something that we would like to do.

Finally, Katie also sent David the Reassessment Schedule for the state from 2023, so I made a new tab and put the CRC counties in it and updated it from the information that was sent to me about the times of the last and next reassessments per county and I have it attached as well for your convenience.

COMMONWEALTH REGIONAL COUNCIL  
200 Heartland Road  
Keysville, VA 23947 | 434.392.6104 PHONE  
[www.virginiashartland.org](http://www.virginiashartland.org)

| FIPS | COUNTY               | FREQUENCY | LAST REASSESSMENT |                   | NEXT SCHEDULED REASSESSMENT |                   | CONTRACTOR | LAST REPORTED TOTAL PARCEL COUNT       |                                      |
|------|----------------------|-----------|-------------------|-------------------|-----------------------------|-------------------|------------|--|--------------------------------------|
|      |                      |           | NT EFFECTIVE DATE | NT EFFECTIVE DATE | NT EFFECTIVE DATE           | NT EFFECTIVE DATE |            |  |                                      |
| 007  | Amelia County        | 2-Year    | Jul-2023          | Jan-2023          | Jan-2025                    | Wampler Eanes     | 9,636      | Was 6-Year, this time moving to 4-Year |                                      |
| 029  | Buckingham County    | 6-Year    | Jan-2020          | Jan-2020          | Jan-2026                    | Wampler Eanes     | 13,645     |  |                                      |
| 049  | Cumberland County    | 4-Year    | Jan-2024          | Jan-2024          | Jan-2028                    | Pearson           | 9,443      |  |                                      |
| 111  | Lunenburg County     | 4-Year    | Jan-2024          | Jan-2024          | Jan-2028                    | Pearson           | 12,524     |  |                                      |
| 135  | Nottoway County      | 4-Year    | Jan-2024          | Jan-2024          | Jan-2028                    | Pearson           | 16,208     |  |                                      |
| 147  | Prince Edward County | 4-Year    | Jan-2025          | Jan-2025          | Jan-2029                    | Wampler Eanes     | 14,163     |  |                                      |
| 037  | Charlotte County     | 4-Year    | Jul-2025          | Jul-2025          | Jul-2029                    | Pearson           | 13,548     |  | Might go to 4-Year instead of 6-Year |

Was 6-Year, this time moving to 4-Year

Might go to 4-Year instead of 6-Year





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TO: CRC Representatives

FROM: Lauren Pugh, Planning Director

SUBJECT: Creation of Central Virginia Poultry Cooperative  
TRRC and VDACS, AFID Planning & Infrastructure Grants

DATE: July 7, 2025

**Project:** The CRC assisted the Central Virginia Poultry growers since May of 2023 to find solutions for farmers who were affected by the Tyson closure in Glen Allen, Virginia. The growers came up with a solution – the creation of the Central Virginia Poultry Cooperative (CVPC). The Central Virginia Poultry Cooperative was created and has entered into an agreement with Dutch Country Organics, LLC of Middlebury, Indiana. CVPC will raise and sell wholesale cage-free and other premium table eggs to Dutch Country LLC. To assist with the start of costs for the CVPC, the Commonwealth Regional Council served as the applicant and fiscal agent obtaining the following grants: Virginia Department of Agriculture and Consumer Services (VDACS) Governor's Agriculture and Forestry Industries Development Fund (AFID) Planning Grant for \$35,000; VDACS, AFID Infrastructure Grant for \$50,000; VDACS, Rural Rehabilitation Trust for \$341,750; and the Virginia Tobacco Region Revitalization Commission (TRRC) Southern Virginia Program Grant for \$1,400,000 through two grants.

**Project Update:**

**VDACS, AFID Planning Grant:** The CRC is awaiting additional reimbursement documentation to reimburse the CVPC. The CRC has received each of the seven counties' match of \$5,000 for this grant.

**VDACS, Rural Rehabilitation Trust:** The CRC has submitted Year 1 expenses of \$170,857.00 for reimbursement. The CRC is awaiting additional reimbursement documentation to reimburse the CVPC.

**VDACS, AFID Infrastructure Grant:** The CRC has received each of the seven counties' match of \$3,000 for this grant. The CRC has reimbursed the CVPC \$18,463.00 of this match. The CRC is awaiting additional reimbursement documentation to reimburse the CVPC.

**TRRC #1:** The CRC has received the \$325,000 Advancement and has expended \$ 103,326.52. The CRC submitted Request #4 to the TRRC. TRRC approved a portion of this request. The CVPC, CRC, and TRRC staff are still working through establishing a timeline for at which a farm is considered profitable and are unable to submit new expenses to the TRRC for reimbursement. TRRC has requested a budget revision for this grant. The CVPC and the CRC are working on the budget revision request.

**TRRC#2:** CRC staff assembled and submitted the first reimbursement request.



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TO: CRC Representatives

FROM: Lauren J. Pugh, Planning Director

SUBJECT: Economic Development Administration (EDA), Planning and Local Technical Assistance Program

DATE: July 7, 2025

**Project:** In July 2024, the Commonwealth Regional Council (CRC) applied for \$70,000 in EDA Planning and Technical Assistance funds. On September 3<sup>rd</sup>, the CRC was notified by the EDA representative that the CRC was awarded \$70,000 in grant funds to support the update of the Comprehensive Economic Development Strategy (CEDS) and to support activities including grant writing, planning technical assistance, and GIS mapping services. The CRC receives these funds as part of their Economic Development District designation.

**Project Update:** The following activities have been completed during this month by CRC staff:

- CEDS update:
  - CRC hosted a stakeholder meeting on Tuesday, June 24<sup>th</sup> at 2pm at the CRC office. CRC staff presented an overview of the CEDS and completed group exercises with the CEDS stakeholder groups. There were 30 people in attendance.
  - The next CEDS meeting will be held on July 25<sup>th</sup> at 1pm. At this meeting, CRC staff will review the changes to the economic analysis, review the draft vision statement, and draft CEDS goals.
- The CRC provides grant writing services (See separate report)
- The CRC corresponded, set up meetings, researched grant opportunities, and vetted potential grant applications
- Providing Grant Administration Services for the Central Virginia Poultry Group (CVPG) for the Tobacco Commission and VDACS grants by:
  - Submitting reimbursement requests
  - Acting as the Applicant and Fiscal agent for these grants
  - Corresponding with CVPG and Grant Administrative staff





## MEMORANDUM

**TO:** CRC Council Members

**FROM:** Matt Swartout  
Regional Planner

**DATE:** July 8, 2025

**SUBJECT:** VDOT Rural Transportation Planning Program– Monthly Update

The Commonwealth Regional Council (CRC) continues implementing the VDOT Rural Transportation Planning Program, addressing the transportation needs of Virginia's Heartland region, covering seven counties and their respective towns. The program focuses on enhancing regional transportation planning, providing technical assistance, and supporting local jurisdictions in improving transportation infrastructure and efficiency.

### **Update:**

- **Transportation Coalition:** CRC staff attended the June 2025 Transportation Coalition meeting, which focused on the launch of a new district-wide transportation guide developed in response to community needs. Members discussed expanding awareness and access through printed and digital formats, explored micro-transit as a cost-effective rural solution, and emphasized the importance of coordination among local agencies to improve service efficiency.
- **GIS & Mapping:** CRC staff continue to update and develop GIS-based maps in support of comprehensive plans and various individual projects. Recent mapping efforts have included the printing of large maps for the Amelia community meetings, updates to plan documents, and continued work on the future Designated Growth Area (DGA) maps for Keysville and Farmville, among other initiatives.
- **Title VI:** CRC staff recently completed a Title VI training course that provided a deeper understanding of how equity and civil rights apply to public transportation. The course offered practical tools to help ensure that decisions like service changes or community outreach are fair and inclusive, especially for populations that have been historically underserved. This training is especially valuable for our region where access to reliable transit is critical for many residents. With this knowledge, CRC is better prepared to support equitable planning and ensure compliance with federal requirements.

The CRC remains committed to supporting regional transportation planning efforts and will continue working with local and state partners to advance transportation initiatives in the region.

cc: Christin Jackson, Executive Director, CRC





## **MEMORANDUM**

TO: CRC Council Members

FROM: Ethan Bowman  
Regional Planner

DATE: July 8, 2025

SUBJECT: **Southeast Crescent Regional Commission Program – Monthly Update**

The Commonwealth Regional Council (CRC) continues to make progress on initiatives supported by the Southeast Crescent Regional Commission (SCRC) Local Development District (LDD) program. These projects focus on economic development, comprehensive planning, and infrastructure improvements across our seven-county service area. Below are key updates related to the SCRC program:

### **Updates:**

#### **1. Grant Assistance and Technical Support**

- a. CRC continues to provide critical grant writing and administrative support services to local governments and nonprofit organizations throughout the region. These efforts focus on expanding economic opportunities and community capacity.
- b. **In June, CRC had several State Economic & Infrastructure Development (SEID) Grant pre-applications** approved to move on to Full Applications on behalf of local partners. These submissions aim to support infrastructure enhancements and economic revitalization efforts across multiple counties.

#### **2. Ongoing Support:**

- a. CRC is currently administering grant support for the Central Virginia Poultry Group, helping to manage documentation and submission processes.

#### **3. Comprehensive Planning**

##### **a. Buckingham County Comprehensive Plan**

- i. *The Plan has been Approved Fully*
- ii. *CRC is waiting on a copy of the final minutes to add into the appendices of the printed plan*

##### **b. Amelia County Comprehensive Plan**

- i. *CRC staff attended a planning committee meeting on June 26th to review updates to the Future Land Use Map, Transportation Map, Natural Resources section, Goals, Policies, and Objectives, and the Introduction. Staff also developed a community meeting exercise and promotional flyer, which was distributed throughout the community. Three community meetings are scheduled for July 15, 17, and 22 at various locations across the county.*

##### **c. Drakes Branch Comprehensive Plan**

- i. *CRC staff presented the draft Community Input Survey during a Planning Commission work session on June 25th and finalized the survey/flyer based on received feedback. The Community Input Survey has since launched, with flyers distributed throughout town and included in water bill mailings. Paper copies of the survey are available at the Town Hall for residents without internet access.*



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MEMORANDUM

TO: CRC Council Members

FROM: Ethan Bowman  
Regional Planner

SUBJECT: Drakes Branch Comprehensive Plan Update

DATE: July 8, 2025

As part of the Commonwealth Regional Council's (CRC) efforts to assist the Town of Drakes Branch's Planning Commission in updating the Drakes Branch Comprehensive Plan, the following activities have occurred since the last update:

- **The Community Meeting Work Session was held on June 25th.** At this meeting, CRC staff presented the draft Community Input Survey Report and received feedback from the Planning Commission. The report was finalized following the meeting.
- **The Community Input Survey has been officially launched.** CRC staff developed and posted survey flyers throughout the Town of Drakes Branch to raise awareness and encourage participation. In addition, printed flyers were provided to town staff for inclusion in upcoming water bill mailings.
- **Paper copies of the survey have been made available.** CRC staff placed physical copies of the Community Input Survey at the Drakes Branch Town Hall/Municipal Building for residents without internet access or those who prefer to complete a hard copy.



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**MEMORANDUM**

**TO:** CRC Council Members

**FROM:** Ethan Bowman, Regional Planner

**DATE:** July 8, 2025

**SUBJECT:** CRC Staff Update - Providing Grant Writing Services to Local Agencies

As per the CRC's ongoing efforts to provide grant writing services for County Public Schools, local government, law enforcement, and 501 (c)(3) organizations in the region, the following activities have taken place since the last update:

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**I. Awarded / Not Awarded Grants**

- **AWARDED - Opioid Abatement Act (OAA)**
  - Joint applications submitted for Nottoway and Prince Edward Counties. To implement opioid abatement activities with Piedmont VA Health District; and fund a rehabilitation program for inmates at Piedmont Regional Jail.
- **AWARDED – Sentara Grants**
  - *Charlotte Meals on Wheels*: \$8,000 For hot and frozen food item purchases.
- **NOT AWARDED – Sentara Grants**
  - *Crossroads CS*: For generators.

**II. In Progress (Currently Being Developed)**

- **DHR, BIPOC Preservation Fund**
  - *Mary E. Branch School (Farmville)*: To fund stabilization, roof repair, and renovations. CRC staff also participated in a meeting on May 6 with Mary E. Branch to discuss grant opportunities.
- **SCRC, SEID Grants (Pre-Apps Approved to move on to Full Applications)**
  - *Prince Edward (HIT Park Access Rd)*: For access road improvements to enhance connectivity and support development at the Heartland Innovative Technology Park.
  - *Cumberland (Small Area Plan)*: To fund a detailed planning effort for strategic growth and revitalization in a designated area.
  - *Amelia (Planning, Potential River Access Points)*: Funding sought for preliminary planning to identify and assess future public river access locations.
  - *Blackstone (Raw Water Line)*: For the development of a raw water line to bolster local infrastructure and utility resilience.
- **VDOT, TAP Program**
  - *Prince Edward County*: PreApp Complete, Full App in progress for Zion Hill Road sidewalk improvement phase I.
- **VDEM, Hazard Mitigation Grant Program (HMGP)**
  - *Victoria*: To fund a generator for a water pump system.
  - *Keysville*: For generator for wastewater infrastructure.

### **III. Applications Submitted (Since Last Month)**

- **No New Applications Submitted In June**
  - Continued working on **In Progress** Applications

### **IV. Awaiting Award Notification**

(All items previously reported as submitted are retained here unless otherwise noted.)

- **USDOT, RAISE Grant**
  - For Route 460 Interchange Study with Prince Edward County.
- **AFG (Assistance to Firefighters Grant)**
  - *Prince Edward County (Regional)*: Mobile Breathing Air Trailer.
  - *Keysville VFD*: Breathing apparatus.
- **Centra Community Grant**
  - *Rice Volunteer Fire Department*: To fund the purchase of equipment.
  - *Drakes Branch VFD*: To fund air packs, turnout gear, gloves, hoods, hoses, and mounting services.
  - *Charlotte County Meals on Wheels*: To support purchase of food items.
  - *Crossroads CS*: For generators
- **Congressional Directed Spending**
  - *Town of Blackstone*: For the reconstruction of a raw water line.
- **Virginia State Association of Firefighters / Dominion Energy**
  - *Rice VFD*: For hose purchases.
  - *Keysville VFD*: For a PPV (Positive Pressure Ventilation) fan.

### **V. Projects on Standby**

- *Community Resource Services* – New food pantry project in Lunenburg.
  - CBDG Community Service Facility Planning and Implementation Grants
- *Nottoway County LRA* – Repairs to Camp Pickett Officer's Club.
- *Better Days Farmville* – Facility acquisition support.
- *Town of Kenbridge* – HVAC system for Recreation Center.
- *Curdsville Community Center* – Renovation assistance.
- *Public Parking / Animal Shelter Funding* – Research ongoing

## VI. Upcoming Funding Opportunities

- **Firehouse Subs Public Safety Foundation – Firehouse Subs –**  
*Opens July 10, 2025 – Supports first responder and public safety organizations through grants for lifesaving equipment and training. Quarterly cycles available.*
- **VTC VA250 Marketing Leverage Program – Virginia Tourism Corporation –**  
*September 16 – October 23 – Supports tourism marketing tied to Virginia's 250th commemoration. Encourages collaborative marketing efforts that drive visitation and celebrate local history.*
- **VTC Special Events & Festivals Program – Virginia Tourism Corporation –**  
*July 22 – September 11 – Provides matching funds to promote tourism-related events and festivals. Aims to attract visitors and support local economic impact through destination promotion.*
- **Safety First Grant – Norfolk Southern –**  
*April – Sept 1 – Supports fire departments in purchasing life-saving equipment and enhancing public safety initiatives.*
- **Thriving Communities Grant– Norfolk Southern –**  
*April – Sept 1 – Funds projects that enrich community spaces, preserve local culture, and strengthen neighborhoods.*
- **Virginia Humanities Rapid Grants – Virginia Humanities**  
*Currently closed. TBD 4x/yr – Short-term funding for public humanities projects*
- **DHR – BIPOC Preservation Fund – VA Department of Historic Resources**  
*Open – Rehabilitation of historic African American and Indigenous sites. Pre-App required*
- **Rolling Deadlines:**
  - **USDA, EDA, GO Virginia, DHCD, VEDP, TRRC TROF**
    - *Purpose:* Economic development, planning, infrastructure, and revitalization
  - **VDOF – Trees for Clean Water Program**
    - *Administered by:* Virginia Department of Forestry
    - *Purpose:* Supports tree planting to improve water quality
  - **VDACS – AFID Planning**
    - *Administered by:* Virginia Department of Agriculture and Consumer Services
    - *Purpose:* Supports planning for agricultural and forestry development





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**RESOLUTION**  
**Commonwealth Regional Council**  
**VRS Insurance**

WHEREAS, subject to the approval of the Virginia Retirement System (“VRS”) Board of Trustees, *Code of Virginia* § 51.1-502 permits certain employees of a political subdivision to participate in the VRS Group Life Insurance Program (“GLI”).

NOW, THEREFORE, BE IT RESOLVED:

1. The Commonwealth Regional Council (the “Employer”) does hereby irrevocably elect to have its eligible employees participate in the GLI as set out in Title 51.1, Chapter 5 of the *Code of Virginia*, as amended, effective the first day of July 2025 (“Join Date”); and
2. The Employer hereby irrevocably elects to provide GLI coverage for its GLI-eligible employees effective as of the Join Date, and acknowledges that such election cannot be revoked;
3. The Employer hereby certifies, in accordance with *Code of Virginia* § 51.1-504, that it does not currently, and will not, provide any other group life insurance coverage for its employees through any insurance company or nonprofit association;
4. The Employer hereby certifies, in accordance with *Code of Virginia* § 51.1-502(6), that seventy-five percent of eligible employees have elected to become covered by the GLI benefit on the Join Date;
5. The Employer agrees (i) to pay required employer contributions for its GLI-eligible employees on or before the date required by law and, (ii) to deduct from the employees’ wages and to pay in the manner prescribed the employees’ portion to the extent that such employees’ portion is not paid by the Employer; and,

NOW, THEREFORE, the officers of Employer are hereby authorized and directed in the name of Employer to carry out the provisions of this resolution and to pay to the Treasurer of Virginia from time to time such sums as are due to be paid by Employer for this purpose.

---

Governing Body Chair

**CERTIFICATE**

I, James M. Hankins, Chairman of the CRC Board of Directors of the Employer, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Employer held at Charlotte County, Keysville, Virginia at 8:30 AM on July 16th, 2025. Given under my hand and seal of the Employer this 16th day of July 2025.

\_\_\_\_\_

## Staff